



Union High School District

**BOARD OF TRUSTEES  
REGULAR BOARD MEETING**

**Board of Trustees**  
Joyce Dalessandro  
Linda Friedman  
Barbara Groth  
Beth Hergesheimer  
Deanna Rich

**Superintendent**  
Ken Noah

**THURSDAY, OCTOBER 7, 2010  
6:30 PM**

**DISTRICT OFFICE BOARD ROOM 101  
710 ENCINITAS BLVD, ENCINITAS, CA. 92024**

*Welcome to the meeting of the San Dieguito Union High School District Board of Trustees.*

**PUBLIC COMMENTS**

If you wish to speak regarding an item on the agenda, please complete a speaker slip located at the sign-in desk and present it to the Secretary to the Board prior to the start of the meeting. When the Board President invites you to the podium, please state your name, address, and organization before making your presentation.

Persons wishing to address the Board on any school-related issue not elsewhere on the agenda are invited to do so under the "Public Comments" item. If you wish to speak under Public Comments, please follow the same directions (above) for speaking to agenda items. Complaints or charges against an employee are not permitted in an open meeting of the Board of Trustees.

In the interest of time and order, presentations from the public are limited to three (3) minutes per person, per topic. The total time for agenda and non-agenda items shall not exceed twenty (20) minutes. An individual speaker's allotted time may not be increased by a donation of time from others in attendance.

In accordance with the Brown Act, unless an item has been placed on the published agenda, there shall be no action taken. The Board may 1) acknowledge receipt of the information, 2) refer to staff for further study, or 3) refer the matter to the next agenda.

**PUBLIC INSPECTION OF DOCUMENTS**

In compliance with Government Code 54957.5, agenda-related documents that have been distributed to the Board less than 72 hours prior to the Board Meeting will be available for review on the district website, [www.sduhsd.net](http://www.sduhsd.net), and/or at the district office. Please contact the [Office of the Superintendent](#) for more information.

**CONSENT CALENDAR**

All matters listed under Consent are those on which the Board has previously deliberated or which can be classified as routine items of business. An administrative recommendation on each item is contained in the agenda supplements. There will be no separate discussion of these items prior to the time the Board of Trustees votes on the motion unless members of the Board, staff, or public request specific items to be discussed or pulled from the Consent items. To address an item on the consent calendar, please follow the procedure described under *Comments on Agenda Items*.

**CLOSED SESSION**

The Board will meet in Closed Session to consider qualified matters of litigation, employee negotiations, student discipline, employee grievances, personnel qualifications, or real estate negotiations which are timely.

**CELL PHONES/PAGERS**

As a courtesy to all meeting attendees, please set cellular phones and pagers to silent mode and engage in conversations outside the meeting room.

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In compliance with the Americans with Disabilities Act, if you need special assistance, disability-related modifications, or accommodations, including auxiliary aids or services, in order to participate in the public meetings of the District's Governing Board, please contact the [Office of the Superintendent](#). Notification 72 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accommodation and accessibility to this meeting. Upon request, the District shall also make available this agenda and all other public records associated with the meeting in appropriate alternative formats for persons with a disability.

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**SAN DIEGUITO UNION HIGH SCHOOL DISTRICT  
BOARD OF TRUSTEES  
REGULAR BOARD MEETING**

**AGENDA**

**THURSDAY, OCTOBER 7, 2010  
6:30 PM**

**DISTRICT OFFICE BOARD ROOM 101  
710 ENCINITAS BLVD., ENCINITAS, CA. 92024**

**PRELIMINARY FUNCTIONS ..... (ITEMS 1 – 6)**

- 1. CALL TO ORDER; PUBLIC COMMENTS REGARDING CLOSED SESSION ITEMS ..... 6:00 PM
- 2. **CLOSED SESSION** ..... **6:01 PM**
  - A. To consider personnel issues, pursuant to Government Code Sections 11126 and 54957; limited to consideration of the appointment, employment, evaluation of performance, discipline /release, dismissal of a public employee or to hear *complaints or charges brought against such employee by another person or employee unless the employee requests a public session.*
  - B. To conference with Labor Negotiators, pursuant to Government Code Section 54957.8.  
Agency Negotiators: Superintendent and Associate Superintendents (3)  
Employee Organizations: San Dieguito Faculty Association / California School Employees Association
  - C. Conference with legal counsel to discuss current and/or potential litigation, pursuant to Government Code Sections 54956.9(b)(3)(A), (D), and (E)
  - D. Consideration and/or deliberation of student discipline matters (2 cases)

**REGULAR MEETING / OPEN SESSION ..... 6:30 PM**

- 3. RECONVENE REGULAR BOARD MEETING / CALL TO ORDER
- 4. PLEDGE OF ALLEGIANCE
- 5. REPORT OUT OF CLOSED SESSION
- 6. APPROVAL OF MINUTES OF REGULAR BOARD MEETING, SEPTEMBER 16<sup>TH</sup>, 2010  
Motion by \_\_\_\_\_, second by \_\_\_\_\_, to approve the Minutes of September 16<sup>th</sup> Board Meeting, as shown in the attached supplement.

**NON-ACTION ITEMS ..... (ITEMS 7 - 10)**

- 7. STUDENT REPORTS .....STUDENT BOARD REPRESENTATIVES
- 8. BOARD REPORTS AND UPDATES ..... BOARD OF TRUSTEES
- 9. SUPERINTENDENT’S REPORTS, BRIEFINGS AND LEGISLATIVE UPDATES..... KEN NOAH
- 10. UPDATE, SUNSET / NORTH COAST HIGH SCHOOL ..... RICK AYALA, PRINCIPAL

**CONSENT AGENDA ITEMS ..... (ITEMS 11 - 15)**

Upon invitation by the President, anyone who wishes to discuss a Consent Item should come forward to the lectern, state his/her name and address, and the Consent Item number.

**11. SUPERINTENDENT**

- A. GIFTS AND DONATIONS  
Accept the Gifts and Donations, as shown in the attached supplement.
- B. FIELD TRIP REQUESTS  
Approve all Field Trip Requests submitted, as shown in the attached supplement.

## 12. HUMAN RESOURCES

### A. PERSONNEL REPORTS

Approve matters pertaining to employment of personnel, salaries, leaves of absence, resignations, changes in assignments, extra duty assignments, and consultant services:

1. Certificated and/or Classified Personnel Reports, as shown in the attached supplements.

### B. APPROVAL/RATIFICATION OF AGREEMENT

Approve/ratify entering into the following agreement and authorize Christina M. Bennett or Eric R. Dill to execute the agreements:

1. San Diego State University for student teaching assignments, during the period July 1, 2010 through June 30, 2013.

## 13. EDUCATIONAL SERVICES

### A. APPROVAL/RATIFICATION OF AGREEMENTS

Approve/ratify entering into the following agreement and authorize Christina M. Bennett or Eric R. Dill to execute the agreement:

1. State of California's 22<sup>nd</sup> District Agricultural Association for lease of facilities for AP testing, during the period May 2, 2011 through May 12, 2011, for an amount not to exceed \$5,800.00, to be expended from the General Fund 03-00 and reimbursed by BEAN Consulting as part of the AP Testing Services Agreement.

### B. ADOPTION OF RESOLUTION, SUFFICIENCY OF INSTRUCTIONAL MATERIALS, 2010-11

Adoption of Sufficiency of Instructional Materials Resolution, 2010-11, which declares that sufficient science laboratory equipment, up-to-date textbooks, and instructional materials are present in our district classrooms for use by district staff and students, as shown in the attached supplement.

## 14. PUPIL SERVICES

### A. APPROVAL/RATIFICATION OF NON-PUBLIC SCHOOL / NON-PUBLIC AGENCY CONTRACTS (None Submitted)

### B. APPROVAL/RATIFICATION OF AGREEMENTS

Approve/ratify entering into the following agreements and authorize Christina M. Bennett, Eric R. Dill, or Ken Noah to execute the agreements:

1. North Coastal Consortium for Special Education (NCCSE) to provide a Program Specialist/Behavior to serve San Dieguito Union High School District, during the period July 1, 2010 through June 30, 2011, at the rate of \$606.00 per diem, to be expended from the General Fund/Restricted 06-00.

## 15. BUSINESS

### A. APPROVAL/RATIFICATION OF AGREEMENTS

Approve/ratify entering into the following agreements and authorize Christina M. Bennett, Eric R. Dill, or Ken Noah to execute the agreements:

1. Magdalena Ecke Family YMCA for lease of facilities for Earl Warren Middle School off-campus PE classes, during the period September 1, 2010 through June 10, 2011, for an amount not to exceed \$2,200.00 per semester, to be paid by the Parent Teacher Student Association.
2. Encinitas Community Center for lease of facilities for Adult Education classes, during the period September 8, 2010 through June 30, 2011, for an amount not to exceed \$10,000.00, to be expended from the Adult Education Fund 11-00.

3. Roesling Nakamura Terada Architects, Inc. to provide small project miscellaneous architectural, engineering and construction administration services for maintenance projects as assigned, during the period July 1, 2010 through June 30, 2011, for an amount not to exceed \$30,000.00, to be expended from the fund to which the project is charged.
4. JPBLA, Inc. to prepare landscape construction documents and provide consulting services for the landscape construction phase of the San Dieguito Academy Performing Arts Center project, during the period October 7, 2010 through June 30, 2012, for an amount not to exceed \$15,000.00, to be expended from the Capital Facilities Fund 25-18.
5. Sol Transportation to provide special education transportation when the District is not able to provide such transportation through its own resources, during the period October 8, 2010 through June 30, 2011, at the rates stated in the agreement but not to exceed \$10,000.00 per school year, to be expended from the General Fund/Restricted 06-00.
6. Roesling Nakamura Terada Architects, Inc. to review existing DSA ADA conditions at La Costa Canyon High School and Canyon Crest Academy Photovoltaic Carport project, develop a strategy for compliance, provide site plan drawings and details, assist with DSA approval, and provide construction administration support services, as well as review existing La Costa Canyon High School record drawings and process Seismic Evaluation Forms for the OPSC loan application, during the period July 1, 2010 through September 30, 2011, for an estimated amount of \$15,040.00 plus reimbursable expenses, to be expended from 2010A Qualified School Construction Bond.

B. APPROVAL/RATIFICATION OF AMENDMENT TO AGREEMENTS

Approve/ratify amending the following agreements and authorize Christina M. Bennett or Eric R. Dill to execute the agreements:

1. SBC Global Services, Inc. dba AT&T Global Services on behalf of Pacific Bell Telephone Company, dba AT&T California and the State of California to provide Network Audio Conferencing and Network Conferencing (Web Conferencing) service, from the period October 8, 2010 until terminated with 30 day written notice, at the rate of \$8.20 per subscribed user per month and \$0.02 per minute for 800 number use when VOIP is not an option, to be expended from the General Fund 03-00.

C. AWARD/RATIFICATION OF CONTRACTS  
(None Submitted)

D. APPROVAL OF CHANGE ORDERS  
(None Submitted)

E. ACCEPTANCE OF CONSTRUCTION PROJECTS  
(None Submitted)

F. APPROVAL OF BUSINESS REPORTS

Approve the following business reports:

1. Purchase Orders
2. Instant Money
3. Membership Listing
4. Replacement Warrant

**ROLL CALL VOTE FOR CONSENT AGENDA..... (ITEMS 11 - 15)**

_____ Joyce Dalessandro	_____ Taylor Bell, Sunset High School
_____ Linda Friedman	_____ Jordan Bernard, La Costa Canyon High School
_____ Barbara Groth	_____ Becca Golden, Canyon Crest Academy
_____ Beth Hergesheimer	_____ Shakila Guevara, San Dieguito Academy
_____ Deanna Rich	_____ Allison Yamamoto, Torrey Pines High School

**DISCUSSION / ACTION ITEMS..... (ITEMS 16 – 19)**

- 16. BOARD POLICY REVISION PROPOSAL (3), #5141.21 & 5141.21 AR-1, *ADMINISTERING MEDICATION AND MONITORING HEALTH CONDITIONS*; #5141.26, *TUBERCULOSIS TESTING*  
Motion by \_\_\_\_\_, second by \_\_\_\_\_, to adopt the Board Policy Revisions, as shown in the attached supplements.
- 17. ADOPTION OF RESOLUTION IN SUPPORT OF DRUG AWARENESS MONTH AND RED RIBBON WEEK, 2010  
Motion by \_\_\_\_\_, second by \_\_\_\_\_, to renew and adopt the San Dieguito Union High School District Resolution for 2010, in support of Red Ribbon Week and Declaring October, 2010, as Drug Awareness Month.
- 18. COMMUNITY FACILITIES DISTRICT NO 95-2 / ANNEXATION NO. 15 / ADOPTION OF RESOLUTION CERTIFYING ELECTION RESULTS (Seaside Ridge / 23 Single Family Homes / Warmington Residential California)  
Motion by \_\_\_\_\_, second by \_\_\_\_\_, to adopt the attached Resolution Certifying the Results of the Election with Respect to Community Facilities District No. 95-2, Annexation No. 15 of the San Dieguito Union High School District.
- 19. ADOPTION OF RESOLUTION / EMERGENCY WAIVER – PUBLIC PROJECT  
Motion by \_\_\_\_\_, second by \_\_\_\_\_, to adopt the attached Resolution for Emergency Waiver – Public Project, determining that circumstances constituting an emergency condition exist and request approval from the County Superintendent of Schools to enter into contracts for repair or replacement of gas line leaks at Torrey Pines High School without advertising or inviting bids pursuant to Public Contract Code section 20113 and Public Contract Code section 1102.

**INFORMATION ITEMS..... (ITEMS 20 - 28)**

- 20. INDEPENDENT STUDY ONLINE LEARNING UPDATE  
This item is being submitted as information only.
- 21. BUSINESS SERVICES UPDATE..... ERIC DILL, ASSOCIATE SUPERINTENDENT
- 22. HUMAN RESOURCES UPDATE ..... TERRY KING, ASSOCIATE SUPERINTENDENT
- 23. EDUCATIONAL SERVICES UPDATE..... RICK SCHMITT, ASSOCIATE SUPERINTENDENT
- 24. PUBLIC COMMENTS  
In accordance with the Brown Act, unless an item has been placed on the published agenda, there shall be no action taken. The Board may 1) acknowledge receipt of the information, 2) refer to staff for further study, or 3) refer the matter to the next agenda. (See Board Agenda Cover Sheet)
- 25. FUTURE AGENDA ITEMS
- 26. ADJOURNMENT TO CLOSED SESSION (AS NECESSARY)

**CLOSED SESSION** (if required)

- A. Consider personnel issues, pursuant to Government Code Sections 11126 and 54957; limited to consideration of the appointment, employment, evaluation of performance, discipline/ release, dismissal of a public employee, or to hear *complaints or charges brought against such employee by another person or employee unless the employee requests a public session.*
- B. Conference with Labor Negotiators, pursuant to Government Code Section 54957.8.  
Agency Negotiators: Superintendent and Associate Superintendents (3)  
Employee Organizations: San Dieguito Faculty Association / California School Employees Association
- C. Conference with legal counsel to discuss current and/or potential litigation, pursuant to Government Code Sections 54956.9(b)(3)(A), (D), and (E)
- D. Consideration and/or deliberation of student discipline matters (2 cases)

27. REPORT FROM CLOSED SESSION (AS NECESSARY)

28. MEETING ADJOURNED

*The next regularly scheduled Board Meeting will be held on [Thursday, October 21, 2010, at 6:30 PM](#) in the SDUHSD District Office Board Room 101. The District Office is located at 710 Encinitas Blvd., Encinitas, CA, 92024.*



**MINUTES**  
**OF THE**  
**SAN DIEGUITO UNION HIGH SCHOOL DISTRICT**  
**BOARD OF TRUSTEES**  
**REGULAR BOARD MEETING**

**Board of Trustees**  
Joyce Dalessandro  
Linda Friedman  
Barbara Groth  
Beth Hergesheimer  
Deanna Rich  
  
**Superintendent**  
Ken Noah

**SEPTEMBER 16, 2010**

**SEPTEMBER 16, 2010**  
**7:00 PM**

**DISTRICT OFFICE BOARD ROOM 101**  
**710 ENCINITAS BLVD., ENCINITAS, CA. 92024**

**PRELIMINARY FUNCTIONS.....(ITEMS 1 – 6)**

1. President Groth called the meeting to order at 6:30 PM to receive public comments on Closed Session agenda items. No public comments were presented.
2. CLOSED SESSION .....(ITEM 2)  
The Board convened to Closed Session at 6:01 PM to:
  - A. Consider personnel issues, pursuant to Government Code Sections 11126 and 54957; limited to consideration of the appointment, employment, evaluation of performance, discipline/release, dismissal of a public employee or to hear *complaints or charges brought against such employee by another person or employee unless the employee requests a public session.*
  - B. Conference with Labor Negotiators, pursuant to Government Code Section 54957.8. Agency Negotiators: Superintendent & Associate Superintendents (3); Employee Organizations: San Dieguito Faculty Association and/or California School Employees' Association.
  - C. Conference with legal counsel to discuss current and/or potential litigation, pursuant to Government Code Sections 54956.9(b)(3)(A), (D), and (E)
  - D. Superintendent Evaluation

**OPEN SESSION / ATTENDANCE**

**BOARD OF TRUSTEES**

Joyce Dalessandro	Taylor Bell, Sunset High School
Linda Friedman	Jordan Bernard, La Costa Canyon High School
Barbara Groth	Becca Golden, Canyon Crest Academy
Beth Hergesheimer	Shakila Guevara, San Dieguito Academy
Deanna Rich	Allison Yamamoto, Torrey Pines High School

**DISTRICT ADMINISTRATORS / STAFF**

Ken Noah, Superintendent  
 Terry King, Associate Superintendent, Human Resources  
 Rick Schmitt, Associate Superintendent, Educational Services  
 Delores Perley, Director, Finance  
 Becky Banning, Recording Secretary



- 3. RECONVENE REGULAR MEETING / CALL TO ORDER .....(ITEM 3)  
The regular meeting of the Board of Trustees was reconvened and called to order at 7:01PM.
- 4. PLEDGE OF ALLEGIANCE .....(ITEM 4)  
Ms. Groth led the Pledge of Allegiance.
- 5. REPORT OUT OF CLOSED SESSION .....(ITEM 5)  
The Board took action to finalize the Superintendent’s annual evaluation; President Groth gave a summary of the evaluation before the public.
- 6. APPROVAL OF MINUTES REGULAR BOARD MEETING, SEPTEMBER 2<sup>ND</sup>, 2010, AND BOARD WORKSHOP, SEPTEMBER 8<sup>TH</sup>, 2010.....(ITEM 6)  
It was moved by Ms. Friedman, seconded by Ms. Dalessandro, to approve the Minutes of the September 2<sup>nd</sup> Board Meeting and September 8<sup>th</sup> Board Workshop, as presented. Motion unanimously carried.

**NON-ACTION ITEMS .....(ITEMS 7 - 10)**

- 7. STUDENT BOARD REPRESENTATIVES .....(ITEM 7)
  - A. OATH OF OFFICE / BECCA GOLDEN, NEW STUDENT BOARD MEMBER, CANYON CREST ACADEMY  
Superintendent Noah and President Groth welcomed Becca Golden, incoming student board member from Canyon Crest Academy, and administered the Oath of Office, as required by the state of California.
  - B. STUDENT BOARD UPDATES  
All Student Board Representatives gave updates on events and activities at their schools.
- 8. BOARD OF TRUSTEES UPDATES AND REPORTS.....(ITEM 8)  
All Board Members attended the Budget Update Board Workshop of September 8, 2010. They also attended all Back-To-School Night events to date. Mrs. Rich emphasized that every board member makes it a priority to attend all Back-To-School Nights each year.  
Ms. Groth and Superintendent Noah attended an Achievement Gap Task Force meeting held earlier that morning at the County Office of Education.
- 9. SUPERINTENDENT’S REPORTS, BRIEFINGS AND LEGISLATIVE UPDATES  
Superintendent Noah attended all but one Back-To-School Night due to events related to his daughter’s wedding. He addressed the district budget and said that recent Cabinet meetings have included ongoing discussion about possible budget strategies, reductions, and priorities. Mr. Noah announced the date of the first Parent Site Representative Committee meeting of the year, scheduled for Monday, September 20<sup>th</sup>, at 12 noon. He also addressed an investigation of several districts by the American Civil Liberties Union, (ACLU) regarding district guidelines on student fees. Mr. Noah read a letter sent to him by a parent, which commended Dr. Kyle Ruggles and Mr. Bjorn Paige at La Costa Canyon for their leadership.
- 10. SCHOOL / DEPARTMENT UPDATE .....(NONE PRESENTED)

**CONSENT ITEMS.....(ITEMS 11 - 15)**

It was moved by Ms. Hergesheimer, seconded by Ms. Rich, that consent items 11 through 15, be approved as presented below. Motion unanimously carried.

**11. SUPERINTENDENT**

- A. GIFTS AND DONATIONS  
Accept the Gifts and Donations, as presented.
- B. FIELD TRIP REQUESTS  
Approve all Field Trip Requests submitted, as presented.



## 12. HUMAN RESOURCES

### A. PERSONNEL REPORTS

Approve matters pertaining to employment of personnel, salaries, leaves of absence, resignations, changes in assignments, extra duty assignments, and consultant services:

1. Certificated and/or Classified Personnel Reports, as presented.

### B. APPROVAL/RATIFICATION OF AGREEMENT

(None Submitted)

## 13. EDUCATIONAL SERVICES

### A. APPROVAL/RATIFICATION OF AGREEMENTS

Approve/ratify entering into the following agreement and authorize Christina M. Bennett or Eric R. Dill to execute the agreement:

1. Elloise Bennett Consulting to provide AP testing services at Torrey Pines High School, La Costa Canyon High School, San Dieguito Academy, and Canyon Crest Academy, during the period September 17, 2010 through June 30, 2011, to be expended directly from the test registration fees.

### B. APPROVAL OF REGIONAL OCCUPATIONAL PROGRAM AGREEMENT FOR PARTICIPATION, 2010-11

Approve/ratify entering into the following agreement and authorize Christina M. Bennett, Eric R. Dill or Ken Noah to execute the agreement:

1. Agreement for Participation between the County Superintendent of Schools and the San Dieguito Union High School District for operation of Regional Occupational Program (ROP) Courses and services to be offered in 2010-11, as presented.

## 14. PUPIL SERVICES

### A. APPROVAL/RATIFICATION OF NON-PUBLIC SCHOOL / NON-PUBLIC AGENCY CONTRACTS

(None Submitted)

### B. APPROVAL/RATIFICATION OF AGREEMENTS

Approve/ratify entering into the following agreements and authorize Christina M. Bennett, Eric R. Dill, or Ken Noah to execute the agreements:

1. Psychological and Educational Consulting Services to provide individual bilingual psychological assessments, during the period September 1, 2010 through June 30, 2011, at the rate of \$125.00 per hour, to be expended from the General Fund/Restricted 06-00.
2. West Shield Adolescent Services to provide transporting/escorting services for special education students at risk to residential facilities, during the period August 20, 2010 through June 30, 2011, at the rate of \$81.00 per hour, to be expended from the General Fund/Restricted 06-00.

## 15. BUSINESS

### A. APPROVAL/RATIFICATION OF AGREEMENTS

Approve/ratify entering into the following agreements and authorize Christina M. Bennett, Eric R. Dill, or Ken Noah to execute the agreements:

1. Circle Foods LLC to provide 12" flour tortillas and 10" flour tortillas, during the period August 26, 2010 through June 30, 2011, at the rate of \$1.79 per dozen and \$1.50 per dozen, respectively, to be expended from Cafeteria Fund 13-00.
2. CQF, Inc. dba California Quivers to provide 4 gallon cases of California Quivers (frozen fruit ice) product mix at Torrey Pines High School, Carmel Valley Middle School, and Canyon Crest Academy, at the rate of \$230.40 per case, during the period August 31, 2010 through June 17, 2011, to be expended from the Cafeteria Fund 13-00.

3. FleetNet America, Inc. to provide emergency roadside assistance to Athletics Programs' vans on an as needed basis, at the rate of \$69.89 plus actual recovery costs per occurrence, during the period September 7, 2010 until terminated by either party with thirty day prior written notice, to be expended from the General Fund 03-00.

B. APPROVAL/RATIFICATION OF AMENDMENT TO AGREEMENTS

Approve/ratify amending the following agreements and authorize Christina M. Bennett or Eric R. Dill to execute the agreements:

1. "G" Force to provide additional DSA Specialty Inspection Services and Materials Conformance Testing for the Parking Structure Solar Panel Installation at La Costa Canyon High School and Canyon Crest Academy project, in the amount not to exceed \$5,970.00, to be expended from 2010A Qualified School Construction Bond.

C. AWARD/RATIFICATION OF CONTRACTS  
(None Submitted)

D. APPROVAL OF CHANGE ORDERS  
(None Submitted)

E. ACCEPTANCE OF CONSTRUCTION PROJECTS  
(None Submitted)

F. APPROVAL OF BUSINESS REPORTS

Approve the following business reports:

1. Purchase Orders
2. Instant Money
3. Membership Listing

**DISCUSSION / ACTION ITEMS ..... (ITEMS 16 – 21)**

16. BOARD POLICY REVISION PROPOSAL, #9270, *CONFLICT OF INTEREST*

It was moved by Ms. Dalessandro, seconded by Ms. Rich, to adopt the Board Policy Revisions, as presented. Motion unanimously carried.

17. BOARD POLICY REVISION PROPOSAL (5), #5111.1, *DISTRICT RESIDENCY*; #5113 (BP & AR), *ABSENCES AND EXCUSES*; #5125/AR-1, *STUDENT RECORDS*; AND #5131.6/AR-2, *ALCOHOL AND OTHER DRUGS / STUDENT ASSISTANCE SERVICES*

It was moved by Ms. Hergesheimer, seconded by Ms. Dalessandro, to adopt the Board Policy Revisions, as presented. Motion unanimously carried.

18. APPROVAL OF SUPERINTENDENT CONTRACT AMENDMENT, 2010

PUBLIC COMMENTS:

MR. JOHN SALAZAR – Requested that the Board consider postponing action on this item until after the upcoming Board Elections in November.

The Board deliberated; President Groth asked for a motion. It was moved by Ms. Hergesheimer, seconded by Ms. Dalessandro, to approve the Amendment to 2009 Employment Agreement Between the San Dieguito Union High School District and Kenneth Noah, Superintendent, effective July 1, 2010, through June 30, 2014, as presented. Motion unanimously carried.

19. COMMUNITY FACILITIES DISTRICT NO. 95-2 / ANNEXATION NO. 15 / ADOPTION OF RESOLUTION OF ANNEXATION / SEASIDE RIDGE / 23 SINGLE HOMES BY WARMINGTON RESIDENTIAL CALIFORNIA

A. PUBLIC HEARING

Hearing opened for public comments; No comments presented; Hearing closed.

B. ADOPTION OF RESOLUTION

It was moved by Ms. Friedman, seconded by Ms. Hergesheimer, to adopt the attached Resolution of the Board of Trustees of the San Dieguito Union High School District Acting as the Legislative Body of the San Dieguito Union High School District Community Facilities District 95-2. Motion unanimously carried.

20. ADOPTION OF 2010-11 DISTRICT GENERAL FUND BUDGET / FALL REVISION

It was moved by Shakira Guevara, seconded by Ms. Dalessandro, to adopt the 2010-11 District General Fund Budget, Fall Revision, as presented. Motion unanimously carried.

21. APPROVAL & ADOPTION OF RESOLUTION, LAYOFF NOTICE

It was moved by Ms. Hergesheimer, seconded by Ms. Dalessandro, to approve the Layoff Resolution, as presented. Motion unanimously carried.

**INFORMATION ITEMS.....(ITEMS 22 - 31)**

22. BOARD POLICY REVISION PROPOSAL, #4241.3-04.1, *DIRECTOR OF PURCHASING & RISK MANAGEMENT, RECLASSIFICATION*

This item was submitted for first read and will be resubmitted for board action on October 7, 2010.

23. BOARD POLICY REVISION PROPOSAL (3), #5141.21 & 5141.21 AR-2, *ADMINISTERING MEDICATION AND MONITORING HEALTH CONDITIONS; #5141.26, TUBERCULOSIS TESTING*

This item was submitted for first read and will be resubmitted for board action on October 7, 2010.

24. BUSINESS SERVICES UPDATE ..... ERIC DILL, ASSOCIATE SUPERINTENDENT

Mr. Dill was not present at this meeting; no update presented.

25. HUMAN RESOURCES UPDATE ..... TERRY KING, ASSOCIATE SUPERINTENDENT

Ms. King gave an update on current teacher reassignments, which were necessary due to the recent budget reductions.

26. EDUCATIONAL SERVICES UPDATE ..... RICK SCHMITT, ASSOCIATE SUPERINTENDENT

Mr. Schmitt gave an overview of the [School District's Accountability Report, 2008-2009](#), an annual report to the community about teaching, learning, test results, resources, and measures of progress district-wide. The report is posted on the district's website for public review.

27. PUBLIC COMMENTS - (None presented)

28. FUTURE AGENDA Items - (None discussed)

29. ADJOURNMENT TO CLOSED SESSION – (No Closed Session required)

30. REPORT OUT OF CLOSED SESSION – No further action was taken by the Board.

31. ADJOURNMENT OF MEETING - Meeting adjourned at 7:55 PM.

\_\_\_\_\_  
Joyce Dalessandro, Board Clerk

\_\_\_\_ / \_\_\_\_ / 2010  
Date

\_\_\_\_\_  
Ken Noah, Superintendent

\_\_\_\_ / \_\_\_\_ / 2010  
Date

# San Dieguito Union High School District

## INFORMATION REGARDING BOARD AGENDA ITEM

**TO:** BOARD OF TRUSTEES

**DATE OF REPORT:** September 29, 2010

**BOARD MEETING DATE:** October 7, 2010

**PREPARED AND  
SUBMITTED BY:** Ken Noah, Superintendent

**SUBJECT:** ACCEPTANCE OF GIFTS AND DONATIONS

.....

### EXECUTIVE SUMMARY

The district administration is requesting acceptance of gifts and donations to the district as shown on the following reports.

### RECOMMENDATION:

The administration recommends that the Board accept the gifts and donations to the district as shown on the following reports.

### FUNDING SOURCE:

Not applicable

KN/bb

**GIFTS AND DONATIONS  
SDUHSD BOARD MEETING  
OCTOBER 7, 2010**

ITEM 11A

Donation	Purpose	Donor	Department	School Site
Piano	Music Dept / Student Use	Tony Ratto	Music Dept	SDA
\$125,000.00	Construction of Performing Arts Center	SDA Foundation	SDA Performing Arts Program	SDA
\$18,255.00	\$2,000 infrastructure in math building, \$15,630 to supplement dept budgets and \$625 to support 1/2 payment of website.	OCMS Foundation	All depts	OCMS
\$6,910.00	To assist with the Orientation Day 2010	CVMS ASB	ASB	CVMS
\$2,626.31	To purchase 10 Sanyo Projection Bulbs	CCA Foundation		CCA
\$2,221.85	For the Lab Assistant position	SDA Foundation	Bio-Tech	SDA
\$1,800.00	Supplies for Tony Pavlovich's Animations Computer project	The SD Foundation / Cox Kids Foundation	Computer	OCMS
\$1,700.63	For use at SDA	TARGET / Take Charge of Education	All depts	SDA
\$250.00	Supplies for the Muscic Dept	Eli Lilly and Company Foundation, Inc	Music Dept	EWMS
\$162.04	Barnes and Noble Nook	CCA Foundation	Social Sciences	CCA
\$34.36	Misc	TRUIST	Misc	CCA

**\$158,960.19**

**Monetary Donations  
Value of Donated Items**

**\$158,960.19****TOTAL VALUE**

# San Dieguito Union High School District

## INFORMATION REGARDING BOARD AGENDA ITEM

**TO:** BOARD OF TRUSTEES

**DATE OF REPORT:** September 29, 2010

**BOARD MEETING DATE:** October 7, 2010

**PREPARED AND  
SUBMITTED BY:** Ken Noah, Superintendent

**SUBJECT:** APPROVAL / RATIFICATION OF  
FIELD TRIPS

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### EXECUTIVE SUMMARY

The district administration is requesting approval / ratification of the out-of-state and/or overnight field trips, as shown on the following reports.

### RECOMMENDATION:

The administration recommends that the Board approve / ratify the out-of-state and/or overnight field trips, as shown on the following reports.

### FUNDING SOURCE:

As listed on attached reports.

KN/bb

**FIELD TRIP REQUESTS  
SDUHSD BOARD MEETING  
OCTOBER 7, 2010**

ITEM 11B

Date	Sponsor, Last Name	First Name	Team/Club	Total # Students	Total # Chaperones	Purpose/ Conference Name	City	State	Loss of Class Time	\$ Cost
October 15 & 16 2010	Meigs	Anne	Girls Tennis	8 to 16	3	Invitational Tennis Tournament	Dana Point	CA	1 day	\$0.00
October 15-17, 2010	Cartwright	Andrea	Speech & Debate	4-Jan	1	St.Marks Invitational	Dallas	TX	1 day	\$1000- parent donations/foundation account
October 22 - 24, 2010	Lynch	Trudi	Speech & Debate	12	3	CSUF Invitational Speech & Debate Tournament	Fullerton	CA	0	\$2,000.00
October 22- 24, 2010	Cartwright / Sejut	Andrea / Tiffany	Speech & Debate	30	2	CSUF Invitational Speech & Debate Tournament	Fullerton	CA	1 day	\$2000.00 parent donations/foundation account
November 5-7, 2010	Cartwright	Andrea	Speech & Debate	10	1	USC Invitational	West LA	CA	1 day	\$1000.00 parent donations/foundation account
November 10-14, 2010	Boardman-Smith	Mia	Advanced Journalism / Yearbook	20-25	1	Nat'l HS Journalism Convention	Kanas City	MO	1 day	\$600- student parent and ASB funded
November 13 & 14, 2010	Sejut	Tiffany	Speech & Debate	20	1	Damien Invitational	La Verne	CA	none	\$1500.00 parent donations/foundation account

\* Dollar amounts are listed only when District/site funds are being spent.  
Other activities are paid for by student fees or ASB funds.



**FIELD TRIP REQUESTS  
SDUHSD BOARD MEETING  
OCTOBER 7, 2010**

ITEM 11B

Date	Sponsor, Last Name	First Name	Team/Club	Total # Students	Total # Chaperones	Purpose/ Conference Name	City	State	Loss of Class Time	\$ Cost
December 3-5, 2010	Buth	Dwayne	Wrestling	14	4	Wrestling Tournament	Henderson	NV	none	\$220.00 / wrestling funds
December 10 & 11, 2010	Cartwright	Andrea	Speech & Debate	30	2	Cypress Invitational	Cypress	Ca	1 day	\$1000.00 parent donations/foundation account
December 17 & 18, 2011	Buth	Dwayne	Wrestling	14	4	64 Team Holiday Brea Wrestling Tournament	Brea	CA	none	\$600.00 / wrestling funds
January 7-9 2011	Buth	Dwayne	Wrestling	14	4	Wrestling Tournament	Rim	CA	0	\$500.00 / wrestling funds
January 14-15 2011	Buth	Dwayne	Wrestling	14	4	Wrestling Tournament	Temecula	CA	2 periods	\$600.00 / wrestling funds
January 15-17, 2011	Cartwright	Andrea	Speech & Debate	15	2	ASU Invitational	Tempe	AZ	1 day	\$1000.00 parent donations/foundation account
January 21-24, 2011	Cartwright	Andrea	Speech & Debate	15	2	Golden Desert Invitational	Las Vegas	NV	2 days	\$1500.00 parent donations/foundation account

\* Dollar amounts are listed only when District/site funds are being spent.  
Other activities are paid for by student fees or ASB funds.

**FIELD TRIP REQUESTS  
SDUHSD BOARD MEETING  
OCTOBER 7, 2010**

ITEM 11B

Date	Sponsor, Last Name	First Name	Team/Club	Total # Students	Total # Chaperones	Purpose/ Conference Name	City	State	Loss of Class Time	\$ Cost
February 17-21, 2011	Cartwright	Andrea	Speech & Debate			California Invitational / UC Berkeley	Berkeley	CA	1 period	\$2000.00 parent donations/foundation account
March 4 & 5, 2011	Buth	Dwayne	Wrestling	10	4	State Wrestling Championships	Bakersfield	CA	1 day	\$400.00 / wrestling funds
March 11-13, 2011	Buth	Dwayne	Wrestling	14	4	Frosh/Soph State Wrestling Championships	Fresno	CA	2 periods	\$400.00 / wrestling funds
May 15-20, 2011	Cooper-Denyas	Jobi	Speech & Debate	tbd	tbd	"Close-up Washington DC"	Washington	DC	5 days	tbd / parent donations / foundation account
May 18-20, 2011	Rall	Mike	Science	33	3	Tour Catalina Island by sea	Avalon	CA	3 days	appx. \$9,900 - fund raising and donations

\* Dollar amounts are listed only when District/site funds are being spent.  
Other activities are paid for by student fees or ASB funds.

# San Dieguito Union High School District

## INFORMATION REGARDING BOARD AGENDA ITEM

**TO:** BOARD OF TRUSTEES

**DATE OF REPORT:** September 29, 2010

**BOARD MEETING DATE:** October 7, 2010

**PREPARED BY:** Terry King  
Associate Superintendent/Human Resources

**SUBMITTED BY:** Ken Noah  
Superintendent

**SUBJECT:** APPROVAL OF CERTIFICATED and  
CLASSIFIED PERSONNEL

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### EXECUTIVE SUMMARY

Please find the following Personnel actions attached for Board Approval:

#### Certificated

Employment  
Change in Assignment  
Leave of Absence  
Resignation

#### Classified

Employment  
Change in Assignment  
Resignation

#### RECOMMENDATION:

It is recommended that the Board approve the attached Personnel actions.

#### FUNDING SOURCE:

General Fund

## PERSONNEL LIST

ITEM 12A

### CERTIFICATED PERSONNEL

#### Employment

1. **Renee Cody**, 100% Temporary Teacher (Special Education – Mild/Moderate Disabilities) at Torrey Pines for the remainder of the 2010-11 school year, effective 9/15/10 through 6/17/11.
2. **Meagan Dudley**, 60% Temporary Teacher (Math) at La Costa Canyon for the remainder of the 2010-11 school year, effective 9/13/10 through 6/17/11.
3. **Kimberly Huston**, 20% Temporary Teacher (Math) at Torrey Pines for the remainder of the 2010-11 school year, effective 9/17/10 through 6/17/11.
4. **Adele Lapadula**, 20% Temporary Retired Teacher – Year #4 (English) at La Costa Canyon for the remainder of the 2010-11 school year, effective 9/22/10 through 6/17/11.
5. **Laura McKay**, 20% Temporary Teacher (Art) at Torrey Pines for the remainder of the 2010-11 school year, effective 9/21/10 through 6/17/11.
6. **Melissa South**, 67% Temporary Teacher (Special Education – Mild/Moderate Disabilities) for the remainder of the 2010-11 school year, effective 10/04/10 through 6/17/11.
7. **Angela Willden**, 80% Temporary Teacher (Biology) at Torrey Pines for the remainder of Semester I/2010-11 school year, effective 9/17/10 through 1/28/11.

#### Change in Assignment

1. **Lisa Callender**, Temporary Teacher (English) re-hired 20% at Torrey Pines on 8/31/10; contract increased to 40% (20% @ TP and 20% @ CV) effective 9/13/10; contract increased again to 60% (40% @ TP and 20% @ CV) for the remainder of the 2010-11 school year, effective 9/20/10 through 6/17/11.

#### Leave of Absence

1. **Naida Malchiodi**, Permanent Teacher (English) at Sunset, requests 40% Unpaid Leave of Absence (60% assignment) for the remainder of the 2010-11 school year, effective 9/20/10 through 6/17/11.
2. **Shannon Merideth**, Permanent Teacher (Spanish) at Carmel Valley, requests 100% Unpaid Leave of Absence for child-rearing purposes for the remainder of the 2010-11 school year, effective 9/28/10 through 1/28/11.

#### Resignation

1. **Sarah McNary**, Permanent Teacher (Plato Lab) at La Costa Canyon, resignation from employment effective 10/01/10.

ITEM 12A

PERSONNEL LIST

**CLASSIFIED PERSONNEL**

**Retirement**

1. **Sanchez, Denise**, Campus Supervisor-High School, Canyon Crest Academy, SR32, 100% effective 9/30/2010

**Change in Assignment**

1. **Boado, Rolando**, from Custodian 100% FTE to Custodian 25% FTE, effective 9/14/10.
2. **Herring, Victoria**, from Instructional Assistant-Special Education (severely handicapped) 37.5% to Instructional Assistant-Special Education (severely handicapped) 48.75% FTE effective 9/16/10

# San Dieguito Union High School District

## INFORMATION REGARDING BOARD AGENDA ITEM

**TO:** BOARD OF TRUSTEES

**DATE OF REPORT:** September 29, 2010

**BOARD MEETING DATE:** October 7, 2010

**PREPARED BY:** Christina M. Bennett, Director of Purchasing  
Eric R. Dill, Associate Superintendent/Business

**SUBMITTED BY:** Ken Noah  
Superintendent

**SUBJECT:** APPROVAL/RATIFICATION OF  
PROFESSIONAL SERVICES CONTRACTS/ HUMAN  
RESOURCES

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### EXECUTIVE SUMMARY

The attached Professional Services Report/Human Resources summarizes one contract at no cost to the District.

### RECOMMENDATION:

The administration recommends that the Board approve and/or ratify the contract, as shown in the attached Professional Services Report.

### FUNDING SOURCE:

As noted on attached list.

**SAN DIEGUITO UNION HIGH SCHOOL DISTRICT**

ITEM 12B

**HUMAN RESOURCES - PROFESSIONAL SERVICES REPORT**

**Date: 10-07-10**

<u>Contract Effective Dates</u>	<u>Consultant/ Vendor</u>	<u>Description of Services</u>	<u>School/ Department Budget</u>	<u>Fee Not to Exceed</u>
07/01/10 – 06/30/13	San Diego State University	For student teaching assignments	N/A	N/A



# San Dieguito Union High School District

## INFORMATION REGARDING BOARD AGENDA ITEM

**TO:** BOARD OF TRUSTEES

**DATE OF REPORT:** September 29, 2010

**BOARD MEETING DATE:** October 7, 2010

**PREPARED BY:** Christina M. Bennett, Director of Purchasing  
Eric R. Dill, Associate Superintendent/Business

**SUBMITTED BY:** Ken Noah  
Superintendent

**SUBJECT:** APPROVAL/RATIFICATION OF  
PROFESSIONAL SERVICES CONTRACTS/  
EDUCATIONAL SERVICES

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### EXECUTIVE SUMMARY

The attached Professional Services Report/Educational Services summarizes one contract in an amount not to exceed \$5,800.00, or as noted on the attachment.

### RECOMMENDATION:

The administration recommends that the Board approve and/or ratify the contract, as shown in the attached Professional Services Report.

### FUNDING SOURCE:

As noted on attached list

**SAN DIEGUITO UNION HIGH SCHOOL DISTRICT**

ITEM 13A

**EDUCATIONAL SERVICES - PROFESSIONAL SERVICES REPORT**

**Date: 10-07-10**

<u>Contract Effective Dates</u>	<u>Consultant/ Vendor</u>	<u>Description of Services</u>	<u>School/ Department Budget</u>	<u>Fee Not to Exceed</u>
05/02/11 – 05/12/11	State of California's 22 <sup>nd</sup> District Agricultural Association	Lease of facilities for AP testing	General Fund 03-00 and reimbursed by BEAN Consulting	\$5,800.00

# San Dieguito Union High School District

## INFORMATION REGARDING BOARD AGENDA ITEM

**TO:** BOARD OF TRUSTEES

**DATE OF REPORT:** September 21, 2010

**BOARD MEETING DATE:** October 7, 2010

**PREPARED BY:** Rick Schmitt, Associate Superintendent/ Educational Services

**SUBMITTED BY:** Ken Noah, Superintendent

**SUBJECT:** SUFFICIENCY OF INSTRUCTIONAL MATERIALS

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### EXECUTIVE SUMMARY

Education Code §60119 requires that the district hold a public hearing and determine through a Board resolution whether each pupil in the district has sufficient textbooks and/or instructional materials. In addition to determining sufficiency of books/materials for the core academic courses of mathematics, science, history/social science and English, school Boards are also asked to determine the sufficiency of instructional materials for foreign language and health courses, and the availability of science laboratory equipment in grades 9-12.

There is expected to be no funding from the State for 2010-11 for instructional materials. The district continues to be responsible, however, even without State funding, for ensuring that adequate instructional materials are available. All students will continue to be provided with math, science, history/social science textbooks and English/language arts instructional materials, all of which are aligned with the California State content standards. In 2004, all students enrolled in foreign language courses were provided with newly adopted textbooks and instructional materials. In 2005, all Health textbooks were replaced. In 2006, new history/social science textbooks were adopted. In 2007, science textbooks were adopted, and in 2008, all math books were replaced. With the absence of funding, the State has allowed school districts to postpone their English / Language Arts books and materials adoption for several years. The district will continue to replace lost, stolen and damaged textbooks as needed.

The district last received state funds specifically for science equipment in the 2000-01 school year. Since that time, parent donations, district contributions and site budgets have been used to purchase, upgrade, and maintain science equipment.

### RECOMMENDATION:

It is recommended that the Board declare that sufficient science laboratory equipment, up-to-date textbooks, and instructional materials are present in our district classrooms for use by district staff and students.

### FUNDING SOURCE:

Not applicable.

# SAN DIEGUITO UNION HIGH SCHOOL DISTRICT RESOLUTION

## SUFFICIENCY OF INSTRUCTIONAL MATERIALS 2010-2011

On motion of Member \_\_\_\_\_, Seconded by Member \_\_\_\_\_, the following resolution is adopted on October 7, 2010:

WHEREAS, in order to receive state instructional materials funds, the Governing Board in a public hearing is required by Education Code Section 60119 to make a determination that every pupil, including English learners, has sufficient textbooks or instructional materials in each of the following subjects that are consistent with the content and cycles of the curriculum framework and aligned to State content standards adopted by the State Board of Education: mathematics, science, history-social science, reading/language arts.

WHEREAS, as part of the required hearing, the Governing Board must also make a written determination as to whether each pupil enrolled in a foreign language or health course has sufficient textbooks or instructional materials that are consistent with the content and cycles of the curriculum framework adopted by the state board for those subjects.

WHEREAS, the Governing Board shall also determine the availability of sufficient laboratory science equipment for science laboratory courses offered in grades 9 to 12 inclusive.

WHEREAS, "sufficient textbooks or instructional materials," means that each pupil, including English learners, has a textbook or instructional materials, or both, to use in class and to take home to complete required homework assignments. This does not require two sets of textbooks or instructional materials for each pupil.

THEREFORE BE IT RESOLVED, that the Governing Board hereby determines, as required by Education Code Section 60119, that the school district has sufficient instructional materials for each pupil in the following areas:

1. Mathematics
2. Science
3. History-Social Science
4. Reading/language arts, including the English language development component of an adopted program
5. Health
6. Foreign Language

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# San Dieguito Union High School District

## INFORMATION REGARDING BOARD AGENDA ITEM

**TO:** BOARD OF TRUSTEES

**DATE OF REPORT:** September 22, 2010

**BOARD MEETING DATE:** October 7, 2010

**PREPARED BY:** Bruce Cochrane, Executive Director  
Pupil Services  
Rick Schmitt, Associate Superintendent,  
Educational Services

**SUBMITTED BY:** Ken Noah  
Superintendent

**SUBJECT:** APPROVAL/RATIFICATION OF  
AGREEMENTS / PUPIL SERVICES

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### EXECUTIVE SUMMARY

The attached Pupil Services Report summarizes one Memorandum of Understanding that provides services for the Special Education Program and Special Education students for the 2010-2011 school year.

### RECOMMENDATION

It is recommended that the Board approve/ratify entering into the Memorandum of Understanding as shown on the attached report and authorize Christina M. Bennett, Eric R. Dill, or Ken Noah to execute all pertinent documents pertaining to this agreement, contingent upon receipt of the signed documents and verification of insurance coverage.

### FUNDING SOURCE

General Fund 06-00/Special Education Budget - Estimated \$126,654.00

KN/ddb  
Attachment

**SAN DIEGUITO UNION HIGH SCHOOL DISTRICT**

ITEM 14B

**PUPIL SERVICES REPORT**

**Date: 10-07-10**

<u>Contract Effective Dates</u>	<u>Independent Contractor</u>	<u>Description of Services</u>	<u>Department Budget</u>	<u>Fee (Estimate)</u>
07/01/10 – 06/30/11	NCCSE	North Coastal Consortium for Special Education (NCCSE) to provide a Program Specialist/Behavior to serve San Dieguito Union High School District.	General Fund/ Restricted 06-00	\$606.00 per diem
			Estimated Total	\$126,654.00

# San Dieguito Union High School District

## INFORMATION REGARDING BOARD AGENDA ITEM

**TO:** BOARD OF TRUSTEES

**DATE OF REPORT:** September 29, 2010

**BOARD MEETING DATE:** October 7, 2010

**PREPARED BY:** Christina M. Bennett, Director of Purchasing  
Eric R. Dill, Associate Superintendent/Business

**SUBMITTED BY:** Ken Noah  
Superintendent

**SUBJECT:** APPROVAL/RATIFICATION OF  
PROFESSIONAL SERVICES CONTRACTS/  
BUSINESS

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### EXECUTIVE SUMMARY

The attached Professional Services Report/Business summarizes six contracts totaling \$50,040.00, or as noted on the attachment.

### RECOMMENDATION:

The administration recommends that the Board approve and/or ratify the contracts, as shown in the attached Professional Services Report.

### FUNDING SOURCE:

As noted on attached list



**SAN DIEGUITO UNION HIGH SCHOOL DISTRICT**

**BUSINESS - PROFESSIONAL SERVICES REPORT**

**Date: 10-07-10**

<u>Contract Effective Dates</u>	<u>Consultant/ Vendor</u>	<u>Description of Services</u>	<u>School/ Department Budget</u>	<u>Fee Not to Exceed</u>
09/01/10 – 06/10/11	Magdalena Ecke Family YMCA	Lease of facilities for Earl Warren Middle School off-campus PE classes	Parent Teacher Student Association	\$2,200.00 per semester
09/08/10 - 06/30/11	Encinitas Community Center	Lease of facilities for Adult Education classes	Adult Education Fund 11-00	\$10,000.00
07/01/10 – 06/30/11	Roesling Nakamura Terada Architects, Inc.	Provide small project miscellaneous architectural, engineering and construction administration services for maintenance projects as assigned	Fund to which the project is charged	\$30,000.00
10/07/10 – 06/30/12	JPBLA, Inc.	Prepare landscape construction documents and provide consulting services for the landscape construction phase of the San Dieguito Academy Performing Arts Center project.	Capital Facilities Fund 25-18	\$15,000.00
10/08/10 – 06/30/11	Sol Transportation	Provide special education transportation when the District is not able to provide such transportation through its own resources.	General Fund/Restricted 06-00	\$10,000.00
07/01/10 – 09/30/11	Roesling Nakamura Terada Architects, Inc.	Review existing DSA ADA conditions at La Costa Canyon High School and Canyon Crest Academy Photovoltaic Carport project, develop a strategy for compliance, provide site drawings and details, assist with DSA approval, and provide construction administration support services, as well as review existing La Costa Canyon High School record drawings and process Seismic Evaluation Forms for the OPSC loan application.	2010A Qualified School Construction Bond	\$15,040.00 plus reimbursable expenses

# San Dieguito Union High School District

## INFORMATION REGARDING BOARD AGENDA ITEM

**TO:** BOARD OF TRUSTEES

**DATE OF REPORT:** September 29, 2010

**BOARD MEETING DATE:** October 7, 2010

**PREPARED BY:** Christina M. Bennett, Director of Purchasing  
Eric R. Dill, Associate Superintendent/Business

**SUBMITTED BY:** Ken Noah  
Superintendent

**SUBJECT:** APPROVAL/RATIFICATION OF  
AMENDMENTS TO AGREEMENTS

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### EXECUTIVE SUMMARY

The attached Amendment to Agreements Report summarizes one amendment to agreements totaling \$0.00, or as listed on the attached report.

### RECOMMENDATION:

The administration recommends that the Board approve and/or ratify the amendments to agreements, as shown in the attached Amendment Report.

### FUNDING SOURCE:

As noted on attached list

ITEM 15B

**SAN DIEGUITO UNION HIGH SCHOOL DISTRICT**

**AMENDMENT TO AGREEMENTS REPORT**

**Date: 10-07-10**

<u>Contract Effective Dates</u>	<u>Consultant/ Vendor</u>	<u>Description of Services</u>	<u>School/ Department Budget</u>	<u>Fee Not to Exceed</u>
10/08/10 until terminated with 30 day written notice	SBC Global Services, Inc. dba AT&T Global Services on behalf of Pacific Bell Telephone Company, dba AT&T California and the State of California	Provide Network Audio Conferencing and Network Conferencing (Web Conferencing) service.	General Fund 03-00	\$8.20 per subscribed user per month and \$0.02 per minute for 800 number use when VOIP is not an option

# San Dieguito Union High School District

## INFORMATION REGARDING BOARD AGENDA ITEM

**TO:** BOARD OF TRUSTEES

**DATE OF REPORT:** September 27, 2010

**BOARD MEETING DATE:** October 7, 2010

**PREPARED BY:** Eric R. Dill  
Associate Superintendent, Business

**SUBMITTED BY:** Ken Noah, Superintendent

**SUBJECT:** APPROVAL OF BUSINESS REPORTS

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### EXECUTIVE SUMMARY

Please find the following business reports submitted for your approval:

- a) Purchase Orders
- b) Instant Money
- c) Membership Listing
- d) Warrant Replacement

### RECOMMENDATION:

It is recommended that the Board approve the following business reports: a) Purchase Orders, b) Instant Money, c) Membership Listing, and d) Warrant Replacement.

### FUNDING SOURCE:

Not applicable

js  
Attachments

PO/BOARD/REPORT

SAN DIEGUITO UNION HIGH  
FROM 09/07/10 THRU 09/27/10

1

ITEM 15F

PO NBR	DATE	FUND	VENDOR	LOC	DESCRIPTION	AMOUNT
210758	09/07/10	03	STAPLES ADVANTAGE	010	MATERIALS AND SUPPLI	\$447.81
210759	09/08/10	06	CHRISTENSEN, ELIZABE	030	PROF/CONSULT./OPER E	\$5,000.00
210760	09/08/10	03	STAPLES ADVANTAGE	005	MATERIALS AND SUPPLI	\$600.00
210761	09/08/10	06	DWAYNE LIZAR	030	PROF/CONSULT./OPER E	\$3,000.00
210762	09/08/10	06	VON'S GROCERY COMPAN	033	MATERIALS AND SUPPLI	\$500.00
210763	09/08/10	03	SAN DIEGUITO ACADEMY	013	MATERIALS AND SUPPLI	\$60.00
210764	09/08/10	11	AMERICAN CHEMICAL &	009	MATERIALS AND SUPPLI	\$140.00
210765	09/08/10	03	SMART AND FINAL CORP	010	MATERIALS AND SUPPLI	\$250.00
210766	09/08/10	06	SMART AND FINAL CORP	033	MATERIALS AND SUPPLI	\$500.00
210767	09/08/10	03	S C S B O A	008	DUES AND MEMBERSHIPS	\$100.00
210768	09/08/10	03	PROCURETECH	035	MATERIALS AND SUPPLI	\$209.75
210769	09/08/10	06	HAIDER, MELISSA L.,	030	PROF/CONSULT./OPER E	\$2,000.00
210770	09/08/10	06	DANIEL & DAVIS OPTOM	030	PROF/CONSULT./OPER E	\$7,000.00
210771	09/08/10	06	INTERPRETERS UNLIMIT	030	PROF/CONSULT./OPER E	\$5,000.00
210772	09/08/10	06	HEIN SPEECH LANGUAGE	030	PROF/CONSULT./OPER E	\$3,000.00
210773	09/08/10	06	HAYTASINGH, RIENZI	030	PROF/CONSULT./OPER E	\$6,000.00
210774	09/08/10	06	SAN MARCOS UNIFIED S	030	PROF/CONSULT./OPER E	\$688.14
210775	09/09/10	06	W A P A D H - WHITTI	030	OTHER CONTR-N.P.A.	\$24,960.00
210776	09/09/10	06	SUMMERHILL SCHOOL, I	030	OTHER CONTR-N.P.S.	\$31,062.60
210777	09/09/10	03	RASIX COMPUTER CENTE	026	MATERIALS AND SUPPLI	\$236.98
210778	09/09/10	03	RASIX COMPUTER CENTE	005	MATERIALS AND SUPPLI	\$37.98
210779	09/09/10	03	RASIX COMPUTER CENTE	008	MATERIALS AND SUPPLI	\$139.45
210780	09/09/10	06	RASIX COMPUTER CENTE	030	MATERIALS AND SUPPLI	\$251.54
210781	09/10/10	03	APPERSON EDUCATION P	014	MATERIALS AND SUPPLI	\$140.06
210782	09/10/10	03	AMAZON.COM	005	MATERIALS AND SUPPLI	\$61.94
210783	09/10/10	03	SAN DIEGO DIGITAL SO	012	REPAIRS BY VENDORS	\$2,202.14
210784	09/13/10	03	FOLLETT EDUCATIONAL	010	TEXTBOOKS	\$1,152.75
210785	09/13/10	03	FOLLETT EDUCATIONAL	005	TEXTBOOKS	\$1,890.08
210787	09/13/10	03	EXPRESS PRINT	006	PRINTING	\$717.75
210788	09/13/10	03	AMAZON.COM	004	MATERIALS AND SUPPLI	\$91.07
210792	09/13/10	03	TOOL DEPOT	013	MATERIALS AND SUPPLI	\$608.57
210795	09/13/10	06	PHONAK	030	MAT/SUP/EQUIP TECHNO	\$1,418.78
210796	09/13/10	03/06	WESTERN PSYCHOLOGICA	030	MATERIALS AND SUPPLI	\$25,505.68
210797	09/14/10	03	LEGACY PROTECTIVE SE	010	SECURITY GUARD CONTR	\$1,776.00
210798	09/14/10	03	WALROUX ENTERPRISES	024	PROF/CONSULT./OPER E	\$7,500.00
210799	09/14/10	11	DISCOUNT SCHOOL SUPP	009	MATERIALS AND SUPPLI	\$73.54
210800	09/14/10	11	FREE FORM CLAY & SUP	009	MATERIALS AND SUPPLI	\$300.00
210801	09/14/10	03	RIVER SPRINGS CHARTE	021	XFER CHRT SCH INLIEU	\$8,276.00
210802	09/15/10	03	SEASIDE HEATING AND	025	REPAIRS BY VENDORS	\$6,875.00
210803	09/16/10	03	SMART AND FINAL CORP	013	MATERIALS AND SUPPLI	\$500.00
210804	09/16/10	03	MUSEUM OF TOLERANCE	003	FEES - ADMISSIONS, T	\$3,710.00
210805	09/16/10	13	ECOLAB	031	PURCHASES SUPPLIES	\$5,437.50
210806	09/16/10	03	SOUTHWEST SCHOOL/OFF	013	MATERIALS AND SUPPLI	\$126.65
210807	09/17/10	03	DELL COMPUTER CORPOR	035	MAT/SUP/EQUIP TECHNO	\$6,086.42
210808	09/17/10	03	ROYAL BUSINESS GROUP	005	MATERIALS AND SUPPLI	\$28.28
210809	09/17/10	03	C I F CA INTERSCHOLA	013	DUES AND MEMBERSHIPS	\$981.54
210810	09/17/10	06	DIVERSIFIED BUSINESS	030	COPIER OVERAGE CHGS	\$165.21
210811	09/17/10	03	TOTAL SECURE SHREDDI	029	OTHER SERV. & OPER.EX	\$1,335.15
210812	09/20/10	25-18	FREDRICKS ELECTRIC I	025	IMPROVEMENT	\$44,420.00
210813	09/20/10	03	RASIX COMPUTER CENTE	026	MATERIALS AND SUPPLI	\$115.38
210814	09/20/10	03	RASIX COMPUTER CENTE	014	MATERIALS AND SUPPLI	\$833.24
210815	09/20/10	03	STAPLES ADVANTAGE	003	MATERIALS AND SUPPLI	\$1,000.00
210816	09/20/10	06	STAPLES ADVANTAGE	005	MATERIALS AND SUPPLI	\$600.00
210817	09/20/10	13	CIRCLE FOOD PRODUCTS	031	PURCHASES FOOD	\$11,000.00
210818	09/20/10	03	SMART AND FINAL CORP	012	MATERIALS AND SUPPLI	\$200.00

PO/BOARD/REPORT

SAN DIEGUITO UNION HIGH  
FROM 09/07/10 THRU 09/27/10

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PO NBR	DATE	FUND	VENDOR	LOC	DESCRIPTION	AMOUNT
210819	09/20/10	03	SMART AND FINAL CORP	012	MATERIALS AND SUPPLI	\$100.00
210820	09/20/10	03	C S A D A	014	DUES AND MEMBERSHIPS	\$40.00
210821	09/20/10	06	ROYAL BUSINESS GROUP	030	PRINTING	\$28.28
210822	09/20/10	03	CULVER NEWLIN INC	014	MATERIALS AND SUPPLI	\$269.04
210823	09/20/10	06	PSYCHOLOGICAL & EDUC	030	PROF/CONSULT./OPER E	\$3,000.00
210824	09/20/10	06	MOORE MEDICAL, LLC	030	MATERIALS AND SUPPLI	\$80.75
210825	09/21/10	03	FIRST AMERICAN COREL	036	A/V CONTRACT	\$2,075.76
210826	09/21/10	03	PEPPER OF LOS ANGELE	014	MATERIALS AND SUPPLI	\$4,000.00
210827	09/21/10	03	NICK RAIL MUSIC	014	MATERIALS AND SUPPLI	\$1,000.00
210828	09/21/10	11	AARDVARK	009	MATERIALS AND SUPPLI	\$234.83
210829	09/21/10	03	HOLT MCDUGAL	014	TEXTBOOKS	\$5,997.83
210830	09/21/10	03	FOLLETT EDUCATIONAL	012	TEXTBOOKS	\$1,249.54
210831	09/21/10	03	SUPERIOR ONSITE SERV	010	REPAIRS BY VENDORS	\$189.00
210833	09/21/10	03	H2GLOBAL ENTERPRISES	004	OTHER SERV.& OPER.EX	\$625.00
210834	09/21/10	03	SOUTHWEST SCHOOL/OFF	013	MATERIALS AND SUPPLI	\$75.04
210836	09/21/10	03	STAPLES ADVANTAGE	013	MATERIALS AND SUPPLI	\$500.00
210839	09/21/10	03	AMERICAN CHEMICAL &	013	CUSTODIAL SUPPLIES	\$2,000.00
210840	09/21/10	03	STAPLES ADVANTAGE	013	MATERIALS AND SUPPLI	\$200.00
210842	09/21/10	03	STAPLES ADVANTAGE	013	MATERIALS AND SUPPLI	\$50.00
210844	09/21/10	03	AMAZON.COM	012	TEXTBOOKS	\$57.41
210845	09/22/10	03	H S S A	013	DUES AND MEMBERSHIPS	\$80.00
210846	09/22/10	03	A C T	013	MATERIALS AND SUPPLI	\$5,856.00
210847	09/22/10	03	ENCINITAS, CITY OF	025	SEWER CHARGES	\$53,592.30
210848	09/22/10	03	BLICK, DICK (DICK BL	014	MATERIALS AND SUPPLI	\$895.94
210849	09/22/10	03	VORTEX INDUSTRIES, I	025	REPAIRS BY VENDORS	\$3,698.00
210850	09/22/10	06	MONO MACHINES, LLC	030	MATERIALS AND SUPPLI	\$105.43
210851	09/22/10	06	DIVERSIFIED BUSINESS	030	REPAIRS BY VENDORS	\$772.97
210852	09/22/10	06	PROVO CANYON SCHOOL	030	OTHER CONTR-N.P.S.	\$39,360.00
210853	09/22/10	06	PROVO CANYON SCHOOL	030	OTHER CONTR-N.P.S.	\$39,360.00
210854	09/22/10	06	SAN DIEGO CENTER FOR	030	OTHER CONTR-N.P.S.	\$33,121.50
210855	09/23/10	03	MATCH POINT TENNIS C	014	MATERIALS AND SUPPLI	\$670.00
210856	09/23/10	11	SAN DIEGUITO MASONIC	009	RENTS & LEASES	\$12,000.00
210857	09/23/10	03/06	ROYAL BUSINESS GROUP	030	PRINTING	\$141.38
210858	09/23/10	03	COLLEGE BOARD - AP	013	MATERIALS AND SUPPLI	\$78.00
210859	09/23/10	03	MOORE MEDICAL, LLC	030	MEDICAL SUPPLIES	\$203.58
210860	09/23/10	03	COSTCO CARLSBAD	003	MATERIALS AND SUPPLI	\$200.00
210861	09/23/10	03	ONE STOP TONER AND I	013	MATERIALS AND SUPPLI	\$304.48
210862	09/23/10	06	TABAK, AREK AND/OR E	030	FEES - ADMISSIONS, T	\$78.00
210863	09/23/10	06	CLIFFORD, ROBERT	030	MEDIATION SETTLEMENT	\$4,334.00
210864	09/23/10	03	RALPHS GROCERY COMPA	005	MATERIALS AND SUPPLI	\$1,200.00
210865	09/23/10	03	JOSTENS, INC.	005	MATERIALS AND SUPPLI	\$200.00
210866	09/23/10	06	MOHR, KENNETH AND/OR	030	MEDIATION SETTLEMENT	\$32,400.00
210867	09/23/10	06	EXCEPTIONAL EDUCATIO	030	OTHER SERV.& OPER.EX	\$1,620.00
210868	09/24/10	03	DIGITAL SCHOOLS OF C	037	CONSULTANTS-COMPUTER	\$5,000.00
210869	09/24/10	25-18	M T G L, INC	025	LAND IMPROVEMENTS	\$15,860.00
210870	09/24/10	25-19	M T G L, INC	025	LAND IMPROVEMENTS	\$11,159.00
210873	09/24/10	03	XEROX CORPORATION	024	RENTS & LEASES	\$2,865.34
210874	09/27/10	03	CONTINENTAL MATHEMAT	004	FEES - ADMISSIONS, T	\$155.00
210875	09/27/10	03	ENGRAVING PLACE, THE	010	MATERIALS AND SUPPLI	\$15.23
210876	09/27/10	11	VON'S GROCERY COMPAN	009	MATERIALS AND SUPPLI	\$600.00
210877	09/27/10	03	STAPLES ADVANTAGE	010	MATERIALS AND SUPPLI	\$1,000.00
210880	09/27/10	06	STAPLES ADVANTAGE	004	MATERIALS AND SUPPLI	\$300.00
210881	09/27/10	11	SILVERSTONE, MONTY	009	MATERIALS AND SUPPLI	\$600.00
210882	09/27/10	11	RUSSELL, JANET	009	MATERIALS AND SUPPLI	\$800.00
210883	09/27/10	11	VIANNA, ANTONIO	009	MATERIALS AND SUPPLI	\$800.00

PO/BOARD/REPORT

SAN DIEGUITO UNION HIGH  
FROM 09/07/10 THRU 09/27/10

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PO NBR	DATE	FUND	VENDOR	LOC	DESCRIPTION	AMOUNT
210884	09/27/10	03	TIME CLOCK SALES & S	006	REPAIRS BY VENDORS	\$88.03
210887	09/27/10	06	STAPLES ADVANTAGE	013	MATERIALS AND SUPPLI	\$31.84
210888	09/27/10	11	CRETALLA, CAROLYN	009	MATERIALS AND SUPPLI	\$800.00
210889	09/27/10	11	BARKINS, RABIA	009	MATERIALS AND SUPPLI	\$400.00
210890	09/27/10	03	SAN DIEGUITO UHSD CA	010	MATERIALS AND SUPPLI	\$2,500.00
210893	09/27/10	03	BARNES & NOBLE BOOKS	010	MATERIALS AND SUPPLI	\$600.00
210894	09/27/10	03	STAPLES ADVANTAGE	010	MATERIALS AND SUPPLI	\$1,000.00
210896	09/27/10	03	WESTERN ASSOCIATION	024	DUES AND MEMBERSHIPS	\$2,250.00
210897	09/27/10	03	RASIX COMPUTER CENTE	003	MATERIALS AND SUPPLI	\$64.24
710002	09/10/10	03	C S G VISUAL COMMUNI	035	REPAIRS BY VENDORS	\$1,364.00
710004	09/16/10	03	NICK RAIL MUSIC	003	MATERIALS AND SUPPLI	\$1,055.64
810006	09/08/10	06	SAN DIEGO COUNTY OFF	022	CONFERENCE,WORKSHOP,	\$400.00
810007	09/08/10	03	SAN DIEGO STATE UNIV	022	CONFERENCE,WORKSHOP,	\$130.00
REPORT TOTAL						\$528,195.36

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**INSTANT MONEY REPORT FOR THE PERIOD 09/07/10 THROUGH 09/27/10**

<b>Check #</b>	<b>Vendor</b>	<b>Amount</b>
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**No checks this period**

	<b>Total</b>	<b><u>0</u></b>
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ITEM 15F

Individual Membership Listings  
For the Period of September 7, 2010 through September 27, 2010

<u>Staff Member Name</u>	<u>Organization Name</u>	<u>Amount</u>
Erin Zoumaras	Southern California School Band & Orchestra Association	\$100.00
Brian Baum	California State Athletic Directors Association	\$40.00

San Diego County Office of Education

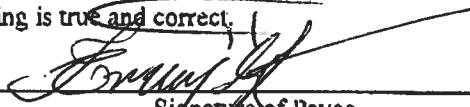
PETITION FOR ISSUANCE OF NEW WARRANT IN LIEU OF VOID WARRANT  
(Government Code Section 29802, Warrants  
Becoming Void After September 20, 1963)

- 1. TO THE BOARD OF EDUCATION OF THE San Dieguito Union High School District: I, the undersigned, declare that I am the payee of original warrant number 10-802857 dated 11/30/2009, in the amount of Nine Hundred Sixty-One And 65/100 dollars (\$ 961.65) attached hereto and presented to your Board pursuant to Section 29802 of the Government Code. I hereby request that you adopt an order instructing the County Auditor to draw a new warrant in favor of me for the same amount as the original warrant.

Executed at SDUHSD on 9/15 2010.

I certify under penalty of perjury that the foregoing is true and correct.

JOSE E GARCIA PEREZ  
Name of Payee

  
Signature of Payee

1241 Orkney LN Cardiff CA 92007  
Address of Payee

- 2. ORDER OF THE BOARD OF San Dieguito Union High TO DRAW WARRANT:

It is ORDERED by the Board of Education of the San Dieguito Union High School District that the County Auditor of the County of San Diego draw a new warrant in favor of the same payee and in the same amount of the above described warrant.

\_\_\_\_\_  
Clerk of the Board

Date \_\_\_\_\_ 20\_\_\_\_ By \_\_\_\_\_ Deputy

- 3. DISTRICT'S REISSUE OF PAYROLL WARRANT:

On \_\_\_\_\_ 20\_\_\_\_, the district issued commercial warrant number \_\_\_\_\_ to **JOSE E GARCIA PEREZ**, payee, for **Nine Hundred Sixty-One And 65/100 dollars** to replace void warrant number 10-802857 described above.

# San Dieguito Union High School District

## INFORMATION REGARDING BOARD AGENDA ITEM

**TO:** BOARD OF TRUSTEES

**DATE OF REPORT:** September 17, 2010

**BOARD MEETING DATE:** October 7, 2010

**PREPARED BY:** Rick Schmitt  
Associate Superintendent/Educational Services

**SUBMITTED BY:** Ken Noah, Superintendent

**SUBJECT:** Board Policy Revisions, #5141.21(BP & AR);  
#5141.26

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### EXECUTIVE SUMMARY

Several Board Policies are in need of revision. These policy revision recommendations were presented for first read and review on September 16, 2010, and are now being submitted for Board Action.

### RECOMMENDATION:

It is recommended that the Board approve the Board Policy revisions, as shown in the attached supplements.

### FUNDING SOURCE:

Not applicable.

## STUDENTS

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### ADMINISTERING MEDICATION AND MONITORING HEALTH CONDITIONS

The Board of Trustees recognizes that students of the San Dieguito Union High School District may need to take prescribed medication during the school day in order to be able to attend school without jeopardizing their health.

The Superintendent or designee shall develop processes for the administration of medication to these students. For any student with a disability, as defined under the Individuals with Disabilities Education Act or Section 504 of the Rehabilitation Act of 1973, necessary medication shall be administered in accordance with the student's individualized education program or Section 504 accommodation plan. (cf. [6159](#) - Individualized Education Program) (cf. [6164.6](#) - Identification and Education under Section 504)

When the district has received written statements from the student's physician and parent/guardian, designated personnel shall assist the student in taking the medication. In addition, upon written request from the physician and parent/guardian, designated personnel may assist the student in monitoring, testing or other treatment of an existing medical condition, if trained in those duties. (Education Code 49423)

Prescribed medication may be administered by the school nurse or other designated school personnel only when the Superintendent or designee has received written statements from both a student's physician and parent/guardian. (Education Code [49423](#); 5 CCR [600](#))

Upon written request by the parent/guardian and with the ~~approval of~~ written order from the student's physician, a student with an existing medical condition that requires frequent monitoring, testing or treatment may be allowed to self administer this service under the supervision of designated personnel. The student shall observe universal precautions in the handling of blood and bodily fluids.

If a parent/guardian chooses, he/she may administer the medication to his/her child at school or designate another individual who is not a school employee to do so on his/her behalf. (cf. [1250](#) - Visitors/Outsiders) (cf. [6116](#) - Classroom Interruptions)

In addition, upon written request by the parent/guardian and with the approval of the student's physician, a student with a medical condition that requires frequent treatment, monitoring, or testing may be allowed to self-administer, self-monitor, and/or self-test. The student shall observe universal precautions in the handling of blood and other bodily fluids. (cf. [5141](#) - Health Care and Emergencies) (cf. [5141.22](#) - Infectious Diseases) (cf. [5141.23](#) - Asthma Management)

Prescribed medication may be administered by the school nurse or other designated school personnel only when the Superintendent or designee has received written statements from both the student's physician and parent/guardian. (Education Code [49423](#); 5 CCR [600](#))

School nurses and other designated school personnel shall administer medications in accordance with law, Board policy, and administrative regulation and shall be afforded appropriate liability protection. (cf. [3530](#) - Risk Management/Insurance)

## STUDENTS

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Only a school nurse or other school employee with an appropriate medical license may administer an insulin injection to a student. In the event such licensed school personnel are unavailable, the district may contract with a licensed nurse from a public or private agency to administer insulin to the student. However, in an emergency situation such as a public disaster or epidemic, a trained, unlicensed district employee may administer an insulin injection to a student. (cf. 5141.24 - Specialized Health Care Services)

To the extent that the administration of a medication, such as epinephrine auto-injector or glucagon, is authorized by law, the Superintendent or designee shall ensure that unlicensed personnel designated to administer it to students receive appropriate training from qualified medical personnel before any medication is administered. At a minimum, the training shall cover how and when such medication should be administered, recognition of symptoms and treatment, emergency follow-up procedures, and proper documentation and storage of medication. Such trained, unlicensed designated school personnel shall be supervised by and provided with emergency communication access to a school nurse, physician, or other appropriate individual.

The Superintendent or designee shall maintain documentation of the training, ongoing supervision, as well as annual written verification of competency of such other designated school personnel.

### **ANAPHYLACTIC INJECTIONS**

The Board recognizes that some students have allergies of such severity that they may require an emergency anaphylactic injection during the course of the school day. Parents/guardians who are aware of this foreseeable need may ask the district to ~~provide~~ **administer** such injections in accordance with administrative regulations.

School staff who may be required to administer anaphylactic injections shall receive training from qualified medical personnel. They will be authorized to administer the injections in accordance with administrative regulations and will be afforded appropriate liability protection.

School staff who administers medication, including epinephrine auto-injections, to students shall receive training from qualified medical personnel on how such medication should be administered as well as training in the proper documentation and storage of the medication.

Staff authorized to administer the medication shall do so in accordance with administrative regulations and shall be afforded appropriate liability protection.

If the parent/guardian so chooses, he/she may administer the medication to his/her child. In addition, the parent/guardian may designate another individual who is not a school employee to administer the medication to the student.

### **SELF-ADMINISTRATION AND MONITORING**

Upon written request by the parent/guardian and with the approval of the student's physician, a student with a medical condition that requires frequent treatment, monitoring, or testing may be allowed to self-administer, self-monitor, and/or self-test. The student shall observe universal precautions in the handling of blood and other bodily fluids.

## STUDENTS

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### Legal Reference:

#### EDUCATION CODE

<u>48980</u>	Notification at beginning of term
<u>49407</u>	Liability for treatment
<u>49408</u>	Emergency information
<u>49414</u>	Emergency epinephrine auto-injectors
<u>49414.5</u>	Providing school personnel with voluntary emergency training
<u>49423</u>	Administration of prescribed medication for student
<u>49423.1</u>	Inhaled asthma medication, conditions upon which pupil may carry and self-administer medication
<u>49423.5</u>	Specialized health care services
<u>49426</u>	School nurses
<u>49480</u>	Continuing medication regimen; notice

#### BUSINESS AND PROFESSIONS CODE

<u>2700-2837</u>	Nursing, especially:
<u>2726</u>	Authority not conferred
<u>2727</u>	Exceptions in general
	(cf. <u>3530</u> - Risk Management/Insurance)
	(cf. <u>4119.43/4219.43/4319.43</u> - Universal Precautions)
	(cf. <u>5141</u> - Health Care and Emergencies)
	(cf. <u>5141.22</u> - Infectious Diseases)

#### CODE OF REGULATIONS, TITLE 5

<u>600-611</u>	Administering medication to students
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### Management Resources:

#### NATIONAL DIABETES EDUCATION PROGRAM PUBLICATIONS

Helping the Student with Diabetes Succeed: A Guide for School Personnel, June, 2003

#### CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS

Training Standards for the Administration of Epinephrine Auto-Injectors, December, 2004

#### WEB SITES

American Diabetes Association:

<http://www.diabetes.org>

California Department of Education, Health Services and School Nursing:

<http://www.cde.ca.gov/ls/he/hn>

Department of Health and Human Services, National Institutes of Health, National Heart, Lung and Blood Institute, asthma information:

<http://www.nhlbi.nih.gov/health/public/lung/index.htm#asthma>

## STUDENTS

ITEM 16  
5141.21/AR-1

### ADMINISTERING MEDICATION AND MONITORING HEALTH CONDITIONS

#### DEFINITIONS

*Other Designated School Personnel* may include any individual employed by the district who has consented to administer the medication or otherwise assist the student, and who may legally administer the medication. (5 CCR 601)

*Medication* may include not only a substance dispensed in the United States by prescription, but also a substance that does not require a prescription, such as over-the-counter remedies, nutritional supplements, and herbal remedies. (5 CCR 601)

~~Before a designated employee assists in the administration of any prescribed medication to any student during school hours, the district shall have: (Education Code 49423)~~

- ~~1. A written statement from the student's physician detailing the method, amount and time schedules by which the medication is to be taken.~~
- ~~2. A written statement from the student's parent/guardian requesting the district to assist the student in taking the medication as prescribed by the physician.~~

Parents/guardians shall provide the medication in a properly labeled pharmacy bottle containing the name and telephone number of the pharmacy, the student's identification, name of the physician, and dosage of the medication to be given. This will be consistent with the physician statement.

The designated employee shall:

1. Be responsible for the medication at school and administer it in accordance with the physician's indicated instructions.
2. Maintain a list of students needing medication during school hours, including the type of medication, times, and dosage.
3. Maintain an individual log recording the student's name and the time and date when medications were given.
4. Keep all medication in a locked drawer or cabinet.

#### NOTIFICATIONS TO PARENTS/GUARDIANS

At the beginning of each school year, the Superintendent or designee shall notify parents/guardians that students who need to take prescribed medication during the school day may be assisted by a school nurse or designated school personnel or allowed to self-administer certain medication as long as the district receives written statements from the student's physician and parent/guardian in accordance with law, Board policy and administrative regulation. (Education Code 48980, 49423) (cf. 5145.6 - Parental Notifications)

The Superintendent or designee shall inform all parents/guardians of the following requirements: (Education Code 49480)

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- ~~1. The parent/guardian of a student on a continuing medication regimen from a non-episodic condition shall inform the school nurse or other designated certificated employee of the medication being taken, the current dosage and the name of the supervising physician.~~
21. With the parent/guardian's consent, the school nurse may communicate with the student's physician regarding the medication and its effects and may counsel school personnel regarding the possible effects of the drug on the student's physical, intellectual and social behavior, as well as possible behavioral signs and symptoms of adverse side effects, omission, or overdose.

### ANAPHYLACTIC INJECTIONS

1. Parents/guardians of students who may require emergency anaphylactic injections shall provide written permission for authorized staff to administer these injections. A written order from the student's physician for the epinephrine auto-injector pen must accompany parent permission.
2. Each year, school employees designated by the principal shall receive training in administering anaphylactic injections. Qualified medical personnel shall provide this training.
3. The principal or designee shall schedule inservice meetings to:
  - a. Familiarize authorized staff with the prescribed medications and their location.
  - b. Ensure that authorized staff is competent to administer anaphylactic injections.
  - c. Train all school personnel to recognize the symptoms of anaphylactic reactions.Physicians and parents/guardians of students who may require anaphylactic injections may be invited to attend these meetings.
4. The principal or designee shall prepare a list naming the students who may need emergency anaphylactic injections. This list shall be given to all concerned staff and updated every semester.
5. All medication for injections shall be labeled with the student's name, date of birth, type of medicine, and expiration date.
6. The principal or designee shall post in the school health office a list of symptoms usually associated with anaphylactic reactions and a clear, specific procedure for administering injections in case of emergency. If authorized staff is not available at the time of an emergency, this written procedure will be followed by anyone who must administer the injection in order to save a life.
7. The principal shall ensure that a suitable number of staff are designated, trained, and provided access to student medications to cover contingencies such as staff illness, vacations, or other situations when the primary designee is off-campus.

### AUTHORIZATION TO CARRY AND/OR SELF-ADMINISTER MEDICATIONS

In the event that a student has allergies or medical conditions of such severity that the student's well-being is in jeopardy unless certain medication is carried on the student's person, the following conditions shall be met:

1. The student will have a current written order from a physician for the medication, such as an epinephrine auto-injector pen or asthma inhaler indicating approval of the following:
  - a. The student must always carry the medication.
  - b. The student has been instructed by the physician and is competent in self-administering the



## STUDENTS

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medication.

- ~~2. The student's parent/guardian will provide a written request that the student carry and/or self-administer the medication in accordance with the physician's instructions.~~
- ~~3. The student will be encouraged to carry medical information in the form of a card or Medical Alert bracelet/necklace identifying the specific allergy or condition requiring the medication.~~
- ~~4. The foregoing will be documented in the student's Individualized Health Plan.~~

Principal or designee shall maintain a list of students who are authorized to carry or self-administer prescribed medications and inform staff as may be necessary to ensure the well-being of the student.

### PARENT/GUARDIAN RESPONSIBILITIES

Before a designated employee administers or assists in the administration of any prescribed medication to any student or any student is allowed to carry and self-administer prescription auto-injectable epinephrine or prescription inhaled asthma medication during school hours, the district shall have a written statement from the student's physician and a written statement from the student's parent/guardian. (Education Code 49423, 49423.1; 5 CCR 600)

The physician's written statement shall clearly: (Education Code 49423, 49423.1; 5 CCR 602)

1. Identify the student
2. Identify the medication
3. Specify the method, amount and time schedules by which the medication is to be taken
4. Contain the name, address, telephone number and signature of the physician
5. If a parent/guardian has requested that his/her child be allowed to self-administer prescription auto-injectable epinephrine or prescription inhaled asthma medication, confirm that the student is able to self-administer the medication

The parent/guardian's written statement shall:

1. Identify the student
2. Grant permission for the authorized district representative to communicate directly with the student's physician, as may be necessary, regarding the physician's written statement or any other questions that may arise with regard to the medication
3. Contain an acknowledgment that the parent/guardian understands how district employees will administer or otherwise assist the student in the administration of medication
4. Contain an acknowledgment that the parent/guardian understands his/her responsibilities to enable district employees to administer or otherwise assist the student in the administration of medication including, but not limited to, the parent/guardian's responsibility to provide a written statement from the physician and to ensure that the medication is delivered to the school in a proper container by an individual legally authorized to be in possession of the medication

If a parent/guardian has requested that his/her child be allowed to carry and self-administer prescription auto-injectable epinephrine or prescription inhaled asthma medication, the parent/guardian's written statement shall also: (Education Code 49423, 49423.1)

1. Consent to the self-administration

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2. Release the district and school personnel from civil liability if a student suffers an adverse reaction as a result of self-administering the medication

The parent/guardian shall annually provide the Superintendent or designee a new written statement from himself/herself and the student's physician. In addition, the parent/guardian shall provide a new physician statement if the medication, dosage, frequency of administration or reason for administration changes. (Education Code [49423](#), [49423.1](#))

Parents/guardians shall provide medications in a properly labeled, original container along with the physician's instructions. For prescribed medication, the container shall bear the name and telephone number of the pharmacy, the student's identification, name and phone number of the physician, and physician's instructions. Medications that are not in their original container shall not be accepted or administered. Medications shall be delivered to the school by the parent/guardian, unless the Superintendent or designee authorizes another method of delivery.

The parent/guardian of a student on a continuing medication regimen for a nonepisodic condition shall inform the school nurse or other designated certificated employee of the medication being taken, the current dosage and the name of the supervising physician.

A parent/guardian may designate an individual who is not an employee of the district to administer medication to his/her child as long as the individual is clearly identified, willing to accept the designation, permitted to be on the school site, and any limitations on the individual's authority are clearly established. The parent/guardian shall provide a written statement designating the individual and containing the information required above.

### DESIGNATED EMPLOYEE/DISTRICT RESPONSIBILITIES

The school nurse or other designated school personnel shall:

1. Administer or assist in administering the medication in accordance with the physician's written statement
2. Accept delivery of medication from the student's parent/guardian, including counting and recording the medication upon receipt
3. Maintain a list of students needing medication during the school day, including the type of medication, times and dosage, as well as a list of students who are authorized to self-administer medication
4. Maintain a medication log documenting the administration of medication including the student's name; name of medication the student is required to take; dose of medication; method by which the student is required to take the medication; time the medication is to be taken during the regular school day; date(s) on which the student is required to take the medication; physician's name and contact information; and a space for daily recording of medication administration

The daily record shall contain the date, time, amount of medication administered, and signature of the individual administering the medication

5. Maintain a medication record including the physician's written statement, the parent/guardian's written statement, the medication log, and any other written documentation related to the administration of medication to the student

## STUDENTS

ITEM 16  
5141.21/AR-1

6. Ensure that student confidentiality is appropriately maintained (cf. 5125 - Student Records)
7. Coordinate the administration of medication during field trips and after-school activities
8. Report any refusal of a student to take his/her medication to the parent/guardian
9. Keep all medication to be administered by the district in a locked drawer or cabinet
10. Communicate with the physician regarding the medication and its effects
11. Counsel school personnel regarding the possible effects of the medication on the student's physical, intellectual and social behavior, as well as possible behavioral signs and symptoms of adverse side effects, omission or overdose.
12. By the end of the school year, ensure that unused, discontinued and outdated medication is returned to the student's parent/guardian where possible or, if the medication cannot be returned, is disposed of in accordance with state laws and local ordinances

## STUDENTS

ITEM 16  
5141.26

### TUBERCULOSIS TESTING

The Board of Trustees of the San Dieguito Union High School District recognizes that tuberculosis poses a public health threat. Treatment of active cases of this disease is the most effective means of controlling its spread.

The Superintendent or designee may require a tuberculosis skin test when qualified medical personnel reasonably suspect that a student has active tuberculosis. If there is an outbreak of tuberculosis at any school, the Superintendent or designee may require all students at the school to undergo tuberculosis skin tests.

Students known to have had a positive tuberculosis skin test shall be excluded from school until they provide evidence of a follow-up x-ray and appropriate medical care or are no longer suspected of having active tuberculosis.

All district staff shall receive information on how tuberculosis is spread and how it can be prevented and treated.

Any student with active tuberculosis shall be excluded from attendance at a district school in accordance with AR 5112.2 - Exclusions from Attendance. (cf. 5112.2 - Exclusions from Attendance)

Whenever ordered by the local health officer, students seeking admission for the first time to a district school at any grade level shall submit to tuberculosis testing. Any student subject to the order shall be admitted to school as follows:

- a. The Superintendent or designee shall unconditionally admit the student if he/she, prior to admission, submits a certificate, signed by any public or private medical provider, indicating that he/she has completed an approved tuberculosis examination and is free from active tuberculosis. (Health and Safety Code 121485, 121490, 121500; 22 CCR 41305, 41311, 41313)(cf. 5141.3 - Health Examinations) (cf. 5141.6 - School Health Services) (cf. 5148 - Child Care and Development) (cf. 5148.3 - Preschool/Early Childhood Education)

A student shall not be required to obtain the certificate if his/her parent/guardian or custodian provides the Superintendent or designee with an affidavit stating that the required examination is contrary to his/her beliefs. If there is probable cause to believe that such a student has active tuberculosis, he/she may be excluded from school until the Superintendent or designee is satisfied that he/she is not afflicted. (Health and Safety Code 121505)

- b. A student who has not submitted the certificate may be conditionally admitted provided that he/she receives an approved tuberculin skin test within 10 school days after admission. A student who had a positive skin test and has not subsequently obtained a chest x-ray may be conditionally admitted if he/she receives a chest x-ray within 20 school days after admission. Any student who fails to provide the certificate within those time periods shall be prohibited from further attendance until he/she provides the certificate. (Health and Safety Code 121495; 22 CCR 41315, 41327)

## STUDENTS

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- c. Whenever the local health officer so orders, a student may be required to complete an additional examination and provide another certificate indicating that he/she is free of communicable tuberculosis. (Health and Safety Code 121485)
- d. At the discretion of the local health officer, the district may admit a student without a certificate if he/she is undergoing or has already undergone preventive treatment for tuberculosis infection or treatment for tuberculosis disease. (22 CCR 41319)

Whenever the Superintendent or designee suspects that a student who has not been examined for tuberculosis either has the disease or has been exposed, he/she shall immediately report by telephone to the local health officer. When required by the local health officer, the district shall exclude the student from school until he/she is certified to be free of communicable tuberculosis. (22 CCR 41329)

The Superintendent or designee shall maintain a record of any student's tuberculosis examination as part of the student's mandatory permanent student record. (22 CCR 41323)(cf. 5125 - Student Records)

The Superintendent or designee shall annually file a report with the local health department on the results of tuberculosis examinations for all individuals required to complete such examinations in accordance with item #2 above, including, but not necessarily limited to, the number of individuals unconditionally and conditionally admitted and the number of individuals exempted on the basis of their personal beliefs (22 CCR 41325)  
(cf.4112.4/4212.4/4312.4-HealthExaminations)  
(cf. 4119.43/4219.43/4319.43 - Universal Precautions)  
(cf. 4131 - Staff Development)  
(cf. 4231 - Staff Development)  
(cf. 4331 - Staff Development)  
(cf. 5141.22 - Infectious Diseases)

### Legal Reference:

#### EDUCATION CODE

- ~~48211 Habits and disease~~
- ~~49450 Rules to insure proper care and secrecy~~
- ~~49451 Parent's refusal to consent~~
- 48213 Prior parent notification of exclusion; exemption
- 49451 Parent's refusal to consent to health examination

#### HEALTH AND SAFETY CODE

- ~~199.81 Providing information to school districts on AIDS, AIDS-related conditions and Hepatitis B~~
- ~~199.82 Information to employees of school district~~
- ~~3118 Exclusion of persons from school~~
- ~~3400-3409 Tuberculosis tests for pupils~~
- 120230 Exclusion of persons from school when residence is in isolation or quarantine
- 121365 Duties of local health officer re: tuberculosis control

## STUDENTS

ITEM 16  
5141.26

121475-121520 Tuberculosis tests for students  
124025-124110 Child Health and Disability Prevention Program

### CODE OF REGULATIONS, TITLE 5

202 Exclusion of students with contagious disease  
432 Student records  
3030 Eligibility for special education; tuberculosis that adversely affects educational performance

### CODE OF REGULATIONS, TITLE 22

41301-41329 Tuberculosis tests for students

### Management Resources:

#### WEB SITES

American Lung Association: <http://www.lungusa.org>  
California Department of Public Health, Tuberculosis Control: <http://www.cdph.ca.gov/programs/tb>  
Centers for Disease Control and Prevention, Tuberculosis: <http://www.cdc.gov/tb>  
Health Officers Association of California: <http://www.calhealthofficers.org>  
(3/93) 3/10

# San Dieguito Union High School District

## INFORMATION REGARDING BOARD AGENDA ITEM

**TO:** BOARD OF TRUSTEES

**DATE OF REPORT:** September 17, 2010

**BOARD MEETING DATE:** October 7, 2010

**PREPARED AND SUBMITTED BY:** Ken Noah  
Superintendent

**SUBJECT:** ADOPTION OF RESOLUTION IN SUPPORT OF RED RIBBON WEEK AND DECLARING OCTOBER 2010 AS DRUG AWARENESS MONTH

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### **EXECUTIVE SUMMARY**

This resolution is provided as a means to show that the Board of Trustees of the San Dieguito Union High School District joins the nation in support and recognition of Red Ribbon Week and declaring October, 2010 as Drug Awareness Month.

### **RECOMMENDATION:**

The administration recommends that the Board adopt the attached Resolution in support of Red Ribbon Week and declaring October, 2010, as Drug Awareness Month.

### **FUNDING SOURCE:**

Not applicable

KN/bb

ITEM 17

**SAN DIEGUITO UNION HIGH SCHOOL DISTRICT  
RESOLUTION FOR 2010  
IN SUPPORT OF  
DRUG AWARENESS MONTH AND  
RED RIBBON WEEK**

**WHEREAS,** the Board of Trustees of the San Dieguito Union High School District has made a strong commitment to alcohol, tobacco, and other drug prevention education and activities;

**WHEREAS,** the Board of Trustees of the San Dieguito Union High School District recognizes the overwhelming financial burden to society of alcohol, tobacco and other drugs in medical costs and services, crippling injury, loss of life, family disruption, crime and unfulfilled potential;

**WHEREAS,** the Board of Trustees of the San Dieguito Union High School District recognizes the physical and emotional impact to our students, their families and friends, when they are entrapped by poor health or addiction; and

**WHEREAS,** the Board of Trustees of the San Dieguito Union High School District recognizes that the especially harmful and destructive effects of alcohol, tobacco and other drug use can bring alienation, academic failure, violence, and hopelessness to the youth of the San Diego region;

**NOW, THEREFORE, LET IT BE RESOLVED,** that the Board of Trustees of the San Dieguito Union High School District joins the nation in support of Red Ribbon Week and declares October, 2010, as Drug Awareness Month, which will encourage all students to make a visible statement of their commitment to a healthy, drug-free community in which to raise a generation of healthy, drug-free youth.

Adopted by the San Dieguito Union High School District Board of Trustees at its regular meeting on Thursday, October 7, 2010

\_\_\_\_\_  
Barbara Groth, Board President

\_\_\_\_\_  
Date

\_\_\_\_\_  
Beth Hergesheimer, Vice-President

\_\_\_\_\_  
Date

\_\_\_\_\_  
Joyce Dalessandro, Clerk

\_\_\_\_\_  
Date

\_\_\_\_\_  
Linda Friedman, Trustee

\_\_\_\_\_  
Date

\_\_\_\_\_  
Deanna Rich, Trustee

\_\_\_\_\_  
Date



# San Dieguito Union High School District

## INFORMATION REGARDING BOARD AGENDA ITEM

**TO:** BOARD OF TRUSTEES

**DATE OF REPORT:** September 28, 2010

**BOARD MEETING DATE:** October 7, 2010

**PREPARED BY:** John Addleman, Director of Planning &  
Financial Management  
Eric R. Dill, Assoc. Supt. of Business Services

**SUBMITTED BY:** Ken Noah, Superintendent

**SUBJECT:** COMMUNITY FACILITIES DISTRICT NO.  
95-2/ Annexation No. 15 / ADOPTION OF  
RESOLUTION CERTIFYING ELECTION  
RESULTS (Seaside Ridge / 23 Single Family  
Homes / Warmington Residential California)

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### EXECUTIVE SUMMARY

At the August 10, 2010 Board meeting, the Board adopted a resolution which requested the election official to conduct a special election to be held on September 28, 2010, for Community Facilities District No. 95-2, Annexation No. 15. The election material was forwarded to the property owners, and the deadline for the election was 5:00 p.m. on September 28th. Attached as Appendix A to the resolution is the completed Certificate of Election Official declaring the election as having a 100% return and approval. The final step in the annexation process will be to file a Notice of Special Tax Lien with the County Recorder's Office within 15 days of the election.

### RECOMMENDATION:

It is recommended that the Board adopt the attached Resolution Certifying the Results of the Election with Respect to Community Facilities District No. 95-2, Annexation No. 15 of the San Dieguito Union High School District.

### FUNDING SOURCE:

Not applicable.

Enclosures: Certificate of Election Official

**RESOLUTION OF THE BOARD OF TRUSTEES  
OF THE SAN DIEGUITO UNION HIGH SCHOOL DISTRICT  
CERTIFYING THE RESULTS OF AN ELECTION WITH RESPECT TO  
COMMUNITY FACILITIES DISTRICT NO. 95-2, ANNEXATION NO. 15 OF  
THE SAN DIEGUITO UNION HIGH SCHOOL DISTRICT**

WHEREAS, on August 10, 2010, the Board of Trustees (the “Board”) of the San Dieguito Union High School District (the “District”) adopted a resolution entitled “Resolution of the Board of Trustees of the San Dieguito Union High School District Acting as the Legislative Body of the San Dieguito Union High School District Community Facilities District No. 95-2” (the “Resolution”) annexing certain territory into Community Facilities District No. 95-2 of the School District, authorizing the levy of a special tax, authorizing the incurrence of bonded indebtedness not to exceed \$50,000,000 and calling an election on September 28, 2010.

WHEREAS, pursuant to the Resolution, a special election was held and conducted in the District on September 28, 2010, at which election there was submitted to the qualified voters of the District the following bond proposition, to wit:

Proposition No. Z: Shall Community Facilities District No. 95-2 of the San Dieguito Union High School District incur an indebtedness and issue bonds in the maximum aggregate principal amount of \$50,000,000, for a maximum term of not more than 35 years with interest not to exceed the maximum interest rate permitted by law, the proceeds of which will be used to pay for the cost of acquiring, leasing and/or construction school facilities and equipment and other facilities to be used in conjunction with school facilities and for certain incidental expenses; shall a special tax as provided in the Resolution of Formation with respect to the District be levied to pay the principal of and interest on such bonds and to pay for leasing, construction and/or acquisition of the facilities and equipment described above; shall an appropriations limit be established for the District equal to the amount of all proceeds of the special tax collected annually as adjusted for changes in the cost of living and changes in population.

WHEREAS, the Board of Trustees has received from Eric R. Dill, the Election Official appointed by the Board with respect to the election, the certificate attached hereto as Appendix A and hereby incorporated by reference which certifies that more than two-thirds votes cast at the election were cast in favor of incurring bonded indebtedness, levying certain special taxes and establishing an appropriations limit for the District.

NOW, THEREFORE, THE BOARD OF TRUSTEES OF THE SAN DIEGUITO UNION HIGH SCHOOL DISTRICT DOES HEREBY RESOLVE, DETERMINE AND ORDER as follows:

Section 1. That more than two-thirds of the votes cast at a special election which was duly and legally held and conducted in the District on September 28, 2010 were cast in favor of incurring bonded indebtedness in an amount of \$50,000,000, levying certain special taxes and establishing an appropriations limit for the District.

Section 2. This Resolution shall take effect upon adoption.

ADOPTED SIGNED AND APPROVED, this 7th day of October, 2010.

SAN DIEGUITO UNION HIGH SCHOOL DISTRICT

By \_\_\_\_\_  
Title: President

ATTEST:

By \_\_\_\_\_  
Title: Recording Secretary

ITEM 18

APPENDIX A  
CERTIFICATE OF ELECTION  
OFFICIAL

**CERTIFICATE OF THE ELECTION OFFICIAL  
DECLARING THE RESULTS OF THE MAILED-BALLOT  
SPECIAL ELECTION REGARDING  
COMMUNITY FACILITIES DISTRICT NO. 95-2, ANNEXATION NO. 15  
OF THE SAN DIEGUITO UNION HIGH SCHOOL DISTRICT**

I, Eric R. Dill, designated as the election official for the mailed-ballot special election (the "Election") regarding the annexation of certain territory into Community Facilities District No. 95-2 of the San Dieguito Union High School District, pursuant to the "Resolution of the Board of Trustees of the San Dieguito Union High School District Acting as the Legislative Body of the San Dieguito Union High School District Community Facilities District No. 95-2" adopted by the Board of Trustees of the San Dieguito Union High School District on August 10, 2010 (the "Resolution"), do hereby certify as follows:

1. That the Election was closed at the hour of 5 o'clock p.m. on September 28, 2010;
2. That the total number of votes eligible to be cast on Proposition Z was 10 which is equal to one vote per acre or a portion of an acre within the proposed District. The total number of votes actually cast was 10;
3. That the results are as follows:  
10 votes in favor of Proposition Z  
0 votes in opposition to Proposition Z;
4. That the percentages are as follows:  
100% in favor of Proposition Z  
0% in opposition to Proposition Z;
5. That two-thirds (2/3) of the total number of votes cast are needed to approve Proposition Z, to wit at least 7 votes of the total cast;
6. That the number of votes cast in favor of Proposition Z, based on the results outlined in Section 3 hereof and the percentages outlined in Section 4 hereof are at least equal to two-thirds (2/3) of the total number of votes cast, and, thus Proposition Z was duly approved.

Dated: September 28, 2010    COMMUNITY FACILITIES DISTRICT NO. 95-2  
OF THE SAN DIEGUITO UNION HIGH  
SCHOOL DISTRICT



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Election Official  
For the Mailed-Ballot Special Election  
Regarding Annexation No. 15 into  
Community Facilities District No. 95-2 of the  
San Dieguito Union High School District

STATE OF CALIFORNIA            )  
  )  
COUNTY OF SAN DIEGO         )        ss

I, Barbara Groth, President of the Board of Trustees of the San Dieguito Union High School District (the "Board") do hereby certify that the foregoing Resolution was duly adopted by the Board of said San Dieguito Union High School District at a meeting of said Board held on the 7th day of October, 2010, and that it was so adopted by the following vote:

AYES:           MEMBERS: \_\_\_\_\_  
  \_\_\_\_\_

NOES:           MEMBERS: \_\_\_\_\_  
  \_\_\_\_\_

ABSTAIN:       MEMBERS: \_\_\_\_\_  
  \_\_\_\_\_

ABSENT:        MEMBERS: \_\_\_\_\_  
  \_\_\_\_\_

\_\_\_\_\_  
President of the Board of Trustees

# San Dieguito Union High School District

## INFORMATION REGARDING BOARD AGENDA ITEM

**TO:** BOARD OF TRUSTEES

**DATE OF REPORT:** September 29, 2010

**BOARD MEETING DATE:** October 7, 2010

**PREPARED BY:** Christina M. Bennett, Director of Purchasing  
Eric R. Dill, Associate Superintendent/Business

**SUBMITTED BY:** Ken Noah  
Superintendent

**SUBJECT:** ADOPTION OF RESOLUTION FOR EMERGENCY  
WAIVER – PUBLIC PROJECT

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### EXECUTIVE SUMMARY

The San Dieguito Union High School District Board of Trustees and the San Diego County Office of Education (SDCOE) has been previously contacted regarding the need to grant an Emergency Waiver to enter into a contract for repair work of gas line leaks at Torrey Pines High School. The estimated cost of this contract is in excess of the \$15,000.00 bid limit for public works contracts. This Emergency Waiver, which must be unanimously approved, is required to allow the District to conduct the emergency repairs of an immediately hazardous situation without advertising for or inviting bids.

On September 12, 2010, during a Pop Warner event at our Torrey Pines High School, a strong smell of gas permeated the area. District personnel shut off the gas main and SDG&E was called in to investigate. A 2 ½" flange from the main gas valve leading to the gymnasium had failed. A contractor was called in to make the repair to the valve on the following day. SDG&E returned to evaluate the repair. At that time SDG&E confirmed the valve had been repaired, yet prior to turning the gas back on, SDG&E required a check of each regulator on each building throughout the site. Upon inspection of the other buildings, two leaks and suspicious valves emitting gas were found. These leaks and valves needed to be repaired prior to SDG&E permitting the gas for the campus to be turned back on. In addition to repairing these valves and in an effort of preventative maintenance and safety, the District chose to replace certain gas lines, HVAC regulators, and valves on two other site buildings. It is expected that the total cost of this work will exceed \$15,000.00 and will include the use of two different contractors.

ITEM 19

SDG&E is scheduled to inspect the work and approve switching on the gas for the site upon completion of the repairs.

Upon adoption, this resolution will be sent to the County Superintendent of Schools for formal consideration.

**RECOMMENDATION:**

It is recommended that the Board adopt the attached Resolution for Emergency Waiver – Public Project, determining that circumstances constituting an emergency condition exist and request approval from the County Superintendent of Schools to enter into contracts for proper repair or replacement of gas line leaks at Torrey Pines High School without advertising or inviting bids pursuant to Public Contract Code section 20113 (school districts) / 20654 (community college districts) and Public Contract Code section 1102.

**FUNDING SOURCE:**

General Fund 03-00, Capital Facilities Fund 25-18, or Capital Facilities Fund 25-19



GOVERNING BOARD RESOLUTION FOR  
EMERGENCY WAIVER – PUBLIC PROJECT

SAN DIEGUITO UNION HIGH SCHOOL DISTRICT  
Resolution # B2011-03

On Motion of Member \_\_\_\_\_, seconded by Member \_\_\_\_\_, the following resolution is adopted by the Governing Board of the San Dieguito Union High School District:

WHEREAS, on September 12, 2010, a 2 ½” flange from the main gas valve leading to the gymnasium had failed at Torrey Pines High School. Gas to the campus was shut-off immediately and damage assessment was made; and

WHEREAS, the scope of work necessary to complete repairs by A.O. Reed and Brevig Plumbing includes repairing the valve, checking each regulator on each building throughout the site, repairing other leaks and replacing faulty valves found during the inspection, and replacing gas lines and HVAC regulators; and

WHEREAS, the cost for this work is in excess of the \$15,000.00 bid limit for public works contracts; and

WHEREAS, time is of the essence to comply with SDG&E’s mandated gas shut-off to properly complete the repair before turning the site gas back on; and

WHEREAS, Public Contract Code section 20113 (school districts) / 20654 (community college districts), as further defined by Public Contract Code section 1102, provides that school districts/community college districts may, with the unanimous approval of the governing board and approval of the county superintendent of schools, contract for the performance of labor and purchase of materials without advertising for or inviting bids in an emergency when such work is necessary to permit the continuance of existing school classes or to avoid danger to life or property;

NOW THEREFORE, be it resolved that the Governing Board of the San Dieguito Union High School District has determined that these circumstances constitute an emergency condition and request approval from the county superintendent of schools to enter into contracts for proper repair and replacement of gas valves, lines, and HVAC regulators at Torrey Pines High School without advertising or inviting bids pursuant to Public Contract Code section 20113 (school districts) / 20654 (community college districts) and Public Contract Code section 1102.



# San Dieguito Union High School District

## INFORMATION REGARDING BOARD AGENDA ITEM

**TO:** BOARD OF TRUSTEES

**DATE OF REPORT:** September 29, 2010

**BOARD MEETING DATE:** October 7, 2010

**PREPARED BY:** Rick Schmitt, Associate Superintendent/ Educational Services

**SUBMITTED BY:** Ken Noah, Superintendent

**SUBJECT:** Independent Study Online Learning Update

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### EXECUTIVE SUMMARY

The S.D.U.H.S.D. Independent Study (IS) has been part of S.D.U.H.S.D. for over twenty years. Torrey Pines HS (TPHS), La Costa Canyon HS (LCC) and North Coast HS (NC) have all offered a variety of IS programs for years. Those programs allowed for students to complete nearly all their work independently, away from the classroom, and check in as needed with the teacher. Students worked at their own pace. Depending on the site and the program, some students checked in with the teacher daily, most however checked in much less frequently. The academic work that students completed was mostly done in traditional packets. The work varied in rigor, style, depth and assessment, depending on the site and the program.

S.D.U.H.S.D. is looking at moving our Independent Study Programs to an Online Plato model, using consistent standards based curriculum and assessments. Students would only progress to the next unit, if they met a predetermined level of standards mastery. Students would still work at their own pace.

This program was piloted successfully during Summer School (SS) 2010. That SS 2010 model is currently being tested at our TP Success and LCC Success (formerly LCC Plato) programs. What used to be "packet learning", Independent Study will now be conducted with Online Plato software. At the November 18, 2010 Board Workshop, a demonstration of Online Plato will be conducted.

Refer to the attached backup material for more information.

### RECOMMENDATION:

Discuss preliminary recommendations for 2011-12 Independent Study Online Learning options.

### FUNDING SOURCE:

Not applicable.

**S.D.U.H.S.D.**  
**High School Independent Study Online Learning**  
**Ideas for 2011-12**

**OUR VISION:**

Develop opportunities for more students to learn in different ways and to improve student learning. All of the professional development around Independent Study Online Learning will focus on providing student curriculum specific to their individual needs through timely and meaningful feedback. It will also give students an opportunity to recover credit and accelerate.

1. Use the Online Plato program for credit recovery at all five high schools.
2. Use the Online Plato program for course acceleration credit at LCC, TPHS, and Sunset / North Coast.
3. Use the Independent Study model we have used in the past where students do most of their work away from the classroom. This program will be available to all LCC, TPHS, and NC students, including Language Learners and Special Ed. We may offer AVID style tutors to help students in need of support.
4. Students will have a weekly scheduled meeting with their SDUHSD online teacher to take the required tests. This will allow students to have regular personal interaction with their teacher. The standard meets current California Education Code provisions for Independent Study.
5. We will continue to work with our teacher leaders to fine tune the curriculum and assessments, like we do for all classes. Courses offered through Independent Study Online Program are SDUHSD approved courses and will meet all our graduation requirements. They are all comparable to our current courses offered in the classroom.
6. The Online Plato software that will be used in both the credit recovery and course acceleration options, allows for students to access curriculum and receive feedback 24 hours per day.
7. Students must establish mastery in each unit in order to proceed to the next unit. Each course is designed around California Academic Standards. All assessments are designed to measure California Academic Standards.

8. If a student does not have online access at home, online access will be provided. This program may eliminate the need for Summer School in 2012 and beyond.
9. College Prep (P), and University of California approved (UC) courses will be offered for credit in English, Math and Social Studies.
10. Non College Prep SDUHSD approved graduation requirement courses will be offered for credit in Science and Health. In the future, we may be able to offer College Prep (P) and University of California (UC) approved lab science courses. No online courses are currently planned for PE, CTE, World Language or Visual & Performing Arts.
11. At this time, we will not be offering Independent Study Online Learning options for credit for middle school, but will soon look at options for Grades 7 & 8 for 2012-13. However, middle schools may use portions of the Online Plato curriculum in their regular classroom environment.
12. All important exams will be taken digitally and scored electronically, however they will be proctored "live" by their SDUHSD Online teacher on campus in the Online Lab. All five high schools currently have Online Labs.
13. Our new Independent Study Online Learning plans will give students multiple options. Some of these options include:
  - Taking all classes online (North Coast model)
  - Taking a hybrid online and traditional schedule in any one year. For example, a LCC student may take four traditional courses and two, three or even four online classes.
  - Taking more than six classes at LCC and TP
  - Giving SDA and CCA credit recovery options that do not currently exist.
14. This program will give our students even more learning options. It also gives our teachers many new standards based options with how they deliver their content. The Online Plato teacher training sessions have been a hit. Our September 30 Online Plato training session for 15 teachers was "sold out". We have trained a total of 30 teachers so far, both middle and high school. Those teachers are currently piloting Online Plato lessons with their students. These lessons are in addition to their traditional instruction and are not part of our Independent Study Online Programs at La Costa Canyon HS, Torrey Pines HS and North Coast HS. Teachers, parents and students are excited! We will continue to evaluate Online Learning options which may include additional types of software.